

12<sup>th</sup> October 2016

To: **Members of Museum Committee**

Dear Cllr

A meeting of the **Museum Committee** will be held on **Monday 17<sup>th</sup> October 2016 at 6:30pm** in 3 New Street, Daventry, NN11 4BT.

Yours sincerely



Deborah Jewell  
Town Clerk

**The press and public are cordially invited to be present.**

**Please switch mobile phones and electronic recording devices to silent.**

**Polite request:** If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any data collected by persons other than the Town Council is not protected under the Data Protection Act.

**Town Council Audio recording notice:** This meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained for a period of 12 months.

## **AGENDA**

### **Open Forum.**

#### **M43.1 Apologies for Absence**

**M43.2 Declaration of Interest.** Members to declare any interests they consider relevant to specific items identified in this agenda.

**M43.3 Minutes.** To approve and sign as a correct record the Minutes of the meeting of the Committee held on 15<sup>th</sup> August 2016 (Appendix 1).

#### **Committee Members:**

Cllrs Mike Arnold (Vice-Chair), Ron Fox (Chair), Lynn Jones, Ted Nicholl, Lynne Taylor and Julie Wesley

**M43.4 Committee Budget.**

- i.) To review the income and expenditure up to 30<sup>th</sup> September 2016 (Appendix 2).
- ii.) To consider and approve purchase of collections care equipment (Appendix 3).
  - a) Light Meter
  - b) Museum Vac®
- iii.) To consider and approve budget for 2017/18 (Appendix 4).

**M43.5 Business Development Grant - Museum Development East Midlands (MDEM).** To note successful application for grant of £2, 000 from MDEM to assist and advise in audience development.

**M43.6 Christmas and New Year 2016/17** (Appendix 5).

- i). Christmas Volunteer Support
- ii). Christmas and New Year opening schedule

**M43.7 Museum Activities.** To receive a report from the Development and Liaison Officer on museum activities (Appendix 6).

**M43.8 Curator's Report.** To receive a report from the Voluntary Museum Curator on collection, exhibits and visitors (Appendix 7).

**M43.9 Coach and Horses Inn, Warwick Street, Daventry.** To note the proposed redevelopment of the Inn and consider need to preserve its history.

**M43.10 Accession of artefacts.** To consider accessioning parts of the following collection:

- ii). British Timken memorabilia (Appendix 8)

**M43.11 Correspondence**

**M43.12 Date of Next Meeting.** 19<sup>th</sup> December 2016

Any enquiries relating to this Agenda please contact the Town Clerk:

Tel: 01327 301246

Email: [townclerk@daventrytowncouncil.gov.uk](mailto:townclerk@daventrytowncouncil.gov.uk)

**Committee Members:**

Cllrs Mike Arnold (Vice-Chair), Ron Fox (Chair), Lynn Jones, Ted Nicholl, Lynne Taylor and Julie Wesley