

DAVENTRY TOWN COUNCIL

Minutes of the Meeting of the Museum Committee held at 3, New Street, Daventry on Monday 18th February 2019

PRESENT: Dawn Branigan - Chair

Councillors:
Mike Arnold
Lynn Jones
Ted Nicholl
Lynne Taylor

IN ATTENDANCE: Deborah Jewell – Town Clerk
Sophie Good – Development & Liaison Officer (DLO)
Rod Viveash – Volunteer Museum Curator (VMC)

0 Members of the public
0 Members of the Press

OPEN FORUM

None.

M56.1 APOLOGIES

Apologies for absence were received from Cllr Ron Fox.

M56.2 DECLARATIONS OF INTEREST

Cllr Mike Arnold declared no specific interest however informed members he was a museum volunteer.

M56.3 MINUTES

RESOLVED:	That the minutes of the meeting held 15 th October 2018 having been circulated, be approved and signed as a correct record (Appendix 1).
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M56.4 COMMITTEE BUDGET

i). Members reviewed the income and expenditure up to 31st January and Cllr Branigan, referred to the DLO. The DLO advised members of predicted overspend on the exhibitions and events budget and referred to recommendation for a virement in agenda item M56.4 ii. The DLO advised that museum expenditure was on track to breakeven at the end of this financial year. Members noted the report (Appendix 2).

ii). The Town Clerk referred to the DLO's reference to a virement from budget lines with an underspend to facilitate spending within the Events and Exhibitions budget, and it was,

RESOLVED:	That monies be vired from the following budget lines to purchase resources for events and exhibitions: Training (£100); Travelling Expenses (£100), Advertising/Promotions (£250).
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iii). The DLO referred members to the donations report (Appendix 3). Cllr Taylor welcomed the report and suggested a policy would be more relevant than approving the earmarking of donations for the purchase of treasure items or any other item of significant value to the museum, as this would create a restricted fund.

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RESOLVED:	That a draft policy on donations be submitted to the next meeting of the museum committee.
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iv). Members reviewed DLO's report on a performance of *Spooky Stanzas for Creepy Kids* by Don't Go into the Cellar Theatre Company for the October half-term (Appendix 4), and it was

RESOLVED:	That expenditure of £300.00 from the 2019/20 exhibitions and events budget line be approved to purchase a performance of <i>Spooky Stanzas for Creepy Kids</i> by Don't Go into the Cellar Theatre Company for the October half-term.
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M56.5 AUDIENCE DEVELOPMENT UPDATE

The DLO spoke to her report and advised members that the baby changing unit had been delivered, installation date to be confirmed. Cllr Taylor asked that the installer be fully briefed on the height of the installation. The DLO further advised members that museum leaflets had been purchased and were being distributed in Northamptonshire and parts of Leicestershire. Members noted the report (Appendix 5).

M56.6 ROMAN SILVER COIN TREASURE CASE

Members reviewed the DLO's report (Appendix 6) and considered the £5.00 valuation of the Cut Quarter Silver Denarius which the DLO had submitted an interest in acquiring for Daventry Museum (ref resolution M48.7 16th October 2017). It was

RESOLVED:	That authorisation be given for £5.00 from the donations budget to acquire the Cut Quarter Silver Denarius for display within the museum.
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M56.7 ACCESSION OF ARTEFACTS

Members reviewed the DLO's report (Appendix 7) on acquiring a WW2 Daventry and District Wings for Victory Week poster and advised members the poster could be displayed as part of the World War Two exhibition scheduled for September 2019. Members concurred that the poster was of local significance to the museum and it was

RESOLVED:	That the DLO accept the offer of the WW2 Daventry and District Wings for Victory Week poster and send a letter of thanks to the donor.
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M56.8 RELOCATION OF DAVENTRY LIBRARY

Members reviewed the DLO's report (Appendix 8) and considered the implications in relation to storage and resource to acquire Daventry Library's Daventry Express archive and two large map cabinets. It was

RESOLVED:	That the DLO advise Daventry Library that due to lack of suitable storage facilities and resource the museum is unable to acquire the maps and Daventry Express archive.
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M56.9 WORLD WAR ONE CENTENARY COMMEMORATION

Members reviewed and noted the DLO's report (Appendix 9) on the success of the Empty Chair Project to commemorate the 114 Daventry Soldiers who died during World War One (WWI). The DLO showed members a booklet, produced by Daventry District Council and circulated to schools and organisations throughout the District, entitled 'Daventry and District Remembers'. The booklet includes the museum's WWI exhibition, Empty Chair Project, Handmade Poppy Project and Remembrance Day Parade.

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M56.10 BRITISH SCIENCE WEEK EVENT 2019 – A JOURNEY IN TO SCIENCE

The DLO spoke to her report (Appendix 10) and advised members that the science event is to be held on Saturday 9th March 2019 from 10am to 4pm and activities are based on the theme of 'journeys'. The DLO advised members that the event had been publicised via various means including a Facebook events page and via a listing on Science Live, managed by the British Science Association and linked to British Science Week. The DLO welcomed councillor support at the event and thanked Cllrs Jones and Taylor for their offers of assistance.

M56.11 MUSEUM ACTIVITIES

The DLO spoke to her report (Appendix 11) and advised that the Victorian Daventry exhibition was very popular with schools and community groups, and by the end of March the museum will have had three school visits and 2 scout group visits. Members commended the community engagement work being undertaken by the museum and the Town Clerk suggested highlighting the achievements of museum volunteers and staff in engaging the community at the next Town Council meeting.

M56.12 CORRESPONDENCE

i). The Chair, Cllr Branigan, referred members to letters and donations received including: a photograph of Women's Voluntary Service (WVS) taken in the Market Square, Daventry, during World War Two (WW2); a copy of a WW2 Daventry and District Wings for Victory Week poster (ref agenda item M56.7).

ii). The Chair, Cllr Branigan, referred members to a letter enclosing a donation and thanking the museum and Gerry Thompson for the World War One Centenary Celebration displays.

M56.13 DATE OF NEXT MEETING: Tuesday 23rd April 2019

Meeting closed at 19:00hrs.

Signed



Date

17.06.19.

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