

Museum Committee Income & Expenditure – 30th September 2019

Actual Year Committed	Actual Year Current Funds To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Variance % Spent
Museum							
400 Museum							
1155	Donations Received	125	0	(125)		0.0%	
	Museum :- Income	125	0	(125)			
4100	Stationery	113	150	37	37	75.5%	
4102	Printing/Photocopying	56	150	94	94	37.6%	
4106	Subscriptions	77	250	173	173	30.9%	
4131	Travelling Expenses	31	100	69	69	30.7%	
4135	Advertising/Promotions	900	1,500	600	600	60.0%	
4271	Website	350	380	30	30	92.1%	
4400	Museum Maintenance	80	500	420	420	16.0%	
4401	Museum Equipment	0	2,000	2,000	2,000	0.0%	
4404	Events & Exhibitions	1,436	1,700	264	264	84.5%	
4410	Volunteer support	445	600	155	155	74.1%	
	Museum :- Indirect Expenditure	3,488	7,330	3,842	0	3,842	47.6%
	Net Income over Expenditure	(3,363)	(7,330)	(3,967)			
6000	plus Transfer from EMR	1,000					
6001	less Transfer to EMR	125					
	Movement to/(from) Gen Reserve	(2,488)					
	Museum :- Income	125	0	(125)		0.0%	
	Expenditure	3,488	7,330	3,842	0	3,842	47.6%
	Net Income over Expenditure	(3,363)	(7,330)	(3,967)			
	plus Transfer from EMR	1,000					
	less Transfer to EMR	125					
	Movement to/(from) Gen Reserve	(2,488)					
	Grand Totals:- Income	125	0	(125)		0.0%	
	Expenditure	3,488	7,330	3,842	0	3,842	47.6%
	Net Income over Expenditure	(3,363)	(7,330)	(3,967)			
	plus Transfer from EMR	1,000					
	less Transfer to EMR	125					
	Movement to/(from) Gen Reserve	(2,488)					

Daventry Museum Annual Donations Report

Report for the period 1st April 2019 to 31st March 2020

A	Total Donations carried over from previous years	£2,083.61
B	Total Donations Income received for 2019/20	£125.00
C	Total Donations Expenditure for 2019/20 as listed below	£1,000.00
E	Total Donations Retained at year end (A+B-C)	£1,208.61

Summary of Museum Donations Expenditure during the year 2019/20

Item / Purpose	Amount Spent
Roman Gold Chain and Pendant	£1,000.00
Total Spent	£1,000.00



Daventry Museum

Forward Plan 2020-2025

1. Introduction

1.1 Forward planning process and review

The aim of this Forward Plan is to inform the work and development of Daventry Museum for the period April 2020 to April 2025. The action plan and specific objectives will be reviewed annually, with a final review to be completed by 31st March 2025. (Review of previous forward plan Aims and objectives attached as Appendix 1)

The following tasks were undertaken in the process of developing this forward plan:

- A review of the previous forward plan to determine the current position of the museum and establish a base line from which to ascertain the desired level and direction of development required to enhance the service provided by the museum.
- The results of the views from users, non-users, staff and other stakeholders (collated via the evaluation process and audience development plan) were considered.
- A list of actions was created to assist in the delivery of the aims and objectives for the museum over the next five years.

1.2 Statement of Purpose

Daventry Museum seeks to collect and interpret items that celebrate the history of Daventry and is committed to encourage participation in cultural, environmental and scientific activities by the local community and visits for the benefit and enjoyment of all by...

- Collecting, preserving and displaying items relating to Daventry and its residents
- Providing exhibitions and events
- Engaging with the community via projects and satellite exhibitions/events
- Work with schools to promote lifelong learning

The museum aims to

- Provide an enjoyable experience
- Provide a learning experience
- Provide access for all
- Provide a cultural and creative hub for the community

1.3 Key achievements of Davenport Museum in the last five years

Year	Achievement
2015	Initiated annual Volunteers' Week Celebration to thank the museum's invaluable volunteers
2015	Accreditation Return – Maintained Full Accreditation status
2015/16	Awarded MDEM grant to develop volunteers, jute bags, pin badges and volunteer handbooks purchased
2016	Initiated annual British Science Week event & won best museum event at the Northamptonshire Heritage Awards
2016	Awarded MDEM grant for audience development work
2016	Regular Finds days held at museum attracting new audiences and network of expertise
2017	Initiated x2 annual interactive theatre performances to attract new audiences
2017	Engagement of x200 KS3 pupils (ages 11-12) from local secondary school resulting in repeat annual visits
2017	Won best museum event for Battle of Somme Commemoration & highly commended for Law & Order exhibition
2018	Put on 4 exhibitions (rather than 3), enabling Women's Institute to commemorate 100 years of WI in Northamptonshire
2018	Empty Chair Project commemorating WWI Centenary - encouraged school and community engagement
2019	Permanently installed Roman mosaic, in storage since Moot Hall closure 2004, attracting much interest
2019	Won Heritage Organisation of the Year, Community Award for Empty Chair Project & highly commended Victorian Davenport exhibition at the Northamptonshire Heritage Forum Awards.

Summary of achievements & results of 2016 & 2018 Business Diagnostic

The appointment of the Development and Liaison Officer (DLO) in April 2015 has enabled the museum to significantly increase its outreach and engagement programme with schools and community groups. The most important measure of the Museum's success is its ability to attract visitors and generate interest in the Town's history through its engagement activities; regular events and activities in the museum calendar have proven popular with increased visitor figures e.g. British Science Week. Informative exhibitions, researched and executed by volunteers, continue to attract visitors as well as the children's interactive activities e.g. quizzes and treasure hunt.

Davenport Museum has achieved local and regional recognitions over the last few years, the highlight of which was being awarded Heritage Organisation of the Year 2019 at the Northamptonshire Heritage Forum Awards.

In 2016 and 2018 a business diagnostic was completed by the DLO through the support of the Museum Development East Midlands (MDEM) service, which identified areas the museum was doing well in, as well as development areas. A key point

raised through the 2016 business diagnostic noted the improved community engagement activities and use of social media to attract new and different audiences. Areas for improvement included:

Collections - identified requirement for an object handling training refresher for volunteers. This resulted in receiving free and useful training from MDEM and the purchase of a light meter to help with maintaining the collection and developing displays. The 2018 diagnostic identified options for mobile apps highlighting the museum's historic walks and referencing the museum collection to find out more. Also identified need to improve and make better use of storage facilities and purchase new equipment to better suit storage needs. Note earmarked reserves for museum equipment in budget but lack of plan due to lack of resource to address. Lastly museum purchased a new laptop for the collections database modes to be installed and enable more efficient working for volunteers.

Security – improvement of CCTV coverage resulted in a new CCTV camera installation within the shop display area of the museum.

Audience development – the improved community engagement has targeted a more family audience and increased visitor figures. This highlighted some areas of the museum which required upgrading to meet audience demand, including purchase of purpose made covers for the chamber table for activities to be safely carried out, and provision of baby changing facilities. Support area identified need for understanding non-users which resulted in grant to pay for consultant work to develop audience. The 2018 diagnostic noted the varied and regularly changing exhibitions to appeal to different audiences, e.g. Sport and Leisure and The Women's Institute, as well as attracting 200 KS3 pupils for a school visit. Areas for improvement: analysing audience data – although visitor feedback is captured in visitors' book, social media and Trip Advisor, monitoring this entails a lot of resource. Look to do survey monkey utilising the 2016 Davenport Museum survey produced through the audience development grant work.

Interpretation – the wall of faces, though popular and significant in the redevelopment and refurbishment of the museum in 2013, is outdated and in order for the museum to develop the display needs to be updated. Volunteers suggestions of a timeline of Davenport, or flexible exhibition space for temporary displays.

Succession Planning – to be supported by MDEM with regards to recruiting and maintaining volunteers.

People Development – 2018 Business diagnostic identified communication with volunteers was very good and Volunteers' week enables the Town Council to acknowledge and thank the volunteers. Area for improvement was recruitment of volunteers,

as rely on a small number of core volunteers, need to attract younger volunteers. Museum now a member of NH LOVE (Northamptonshire Heritage Leaders of Volunteering Engagement) to help with various aspects of volunteering.

Museum Accreditation Areas for Improvement: 3rd December 2015 Outcome Letter

- **1.4 Forward Plan:** when undertaking an annual review of the action plan, consider developing it to include financial, workforce and time resources needed to achieve each objective.
- **2.2 Collections Development Policy:** submit signed evidence of approval of inclusion of section 16.12; report by next return. The Panel recommends that Clause 16.12 is included at the earliest possible convenience so that the museum's work is supported by a robust and complete policy.
- **2.8 Security:** implement remaining feasible security recommendations as funds allow; report at next return.
- **3.1.2 Users' needs:** provide an update on how user data continues to be analysed and informs planning now that the redevelopment work has taken place; report on progress at next return.
- **3.1.3 Broaden range of users:** provide an update on plans to broaden and develop users with outreach work to residential homes and increasing school visits; report on progress at next return.
- **3.1.4 Customer care:** consider adopting a mission statement or customer charter that states clearly the standards the museum has set itself in relation to providing good customer care; report on progress at next return.
- **3.1.5 Access:** consider making more explicit reference to reviewing barriers to access and implementing necessary improvements in the next Forward Plan; evidence at next return.
- **3.1.6 Tourism and local agendas:** ensure that the next Forward Plan reflects the breadth of partnership working that is undertaken (e.g. with the Leisure Centre, the library etc.); evidence at next return.

1.4 Visitor Figures

Year (Jan – Dec)	Visitor Numbers
2015	1411
2016	1737
2017	2255
2018	3285
2019	1885 (as at 9 Oct 19)

1885
613
2498
~~613~~

Situation Review

2.1 Daventry Town Council

The museum is part of Daventry Town Council and works to and supports the Council's wider policies, plans and partnerships. It contributes to the Council's vision, values and priorities

2.1.1. Daventry Town Council – Strategic Plan

Following a review of the Town Council's aims and objectives, Council agreed that its aims and objectives are simple and focussed to ensure

- That the council considers strategies to manage open spaces in Daventry Town
- That the council continues to provide and considers provision of public amenities
- That the council supports the business community
- That the council ensures it carries out its statutory duties
- That the council continues to encourage and develop communities

Daventry Town Council's aspiration is to ensure that Daventry remains and attractive and thriving place to live, work, socialise, do business, shop and enjoy.

2.2 Daventry Museum Today

Daventry Museum is located in the heart of the town, presenting a number of permanent displays illustrating the social, industrial and natural history of Daventry. A wall of faces greets visitors, giving them a feeling of community and history of that community.

Admission to the museum is free and is currently open from 09:30 to 13:30 Tuesday to Friday and 10:00 to 16:00 the first Saturday in every month.

It is closed on Bank Holidays, but can be opened by arrangement or for special events.

2.2.1 Permanent exhibitions – the museum has permanent exhibitions in the Council chamber, the hall way and the workshop

2.2.2 Temporary exhibitions – the museum works in conjunction with national and local events to hold temporary exhibitions

Date	Exhibition	Notes
Sat 7 th Sept – Sat 7 th Dec 2019 (Museum closed for exhibition prep Mon 26 th Aug to Fri 6 th Sept)	80 Years since the start of World War Two	War theme popular with visitors
Sat 11 th Jan to Fri 24 th Apr 2020 (Museum closed for exhibition prep Mon 9 th Dec to Fri 10 th Jan)	The Battle of Naseby and Daventry's part in the Civil War exhibition.	Working in partnership with the Naseby Battlefield Project
Sat 2 nd May to Fri 28 th Aug 2020 (Museum closed for exhibition prep Mon 27 th Apr to Fri 1 st May)	Collect-o-Mania	Showcasing individual collections owned by members of the public, offering a variety of intriguing objects and interests for visitors to see.
Sat 5 th Sept to Sat 5 th Dec 2020 (Museum closed for exhibition prep Mon 31 st Aug to Fri 4 th Sept)	Museum Volunteers Variety – rarely seen items from museum store	Favourite artefacts rarely seen, chosen on a theme by volunteers
2021	150th Anniversary of the Royal Albert Hall – Victorians, Arts and Sciences, following on from the Great exhibition 100th Anniversary of the BBC 100 Years of Daventry BBC on Borough Hill	Victorian theme very popular with schools
2022		Participating in national anniversaries
2025		Participating in local anniversaries

2025

90 Year Anniversary of the Birth of Radar

Participating in local anniversaries

2.2.3 Education – the museum seeks to engage with schools and assist them in exploring the important areas of the national curriculum within a museum environment.

2.2.4 Outreach – the museum aims to provide a service to the widest possible audience. Daventry Museum has and is actively promoting the museum through presentations and exhibitions to isolated communities (retired/sheltered housing) bringing museum exhibitions to isolated communities.

2.3 Range of Collections

Social History

Oral History

BBC History

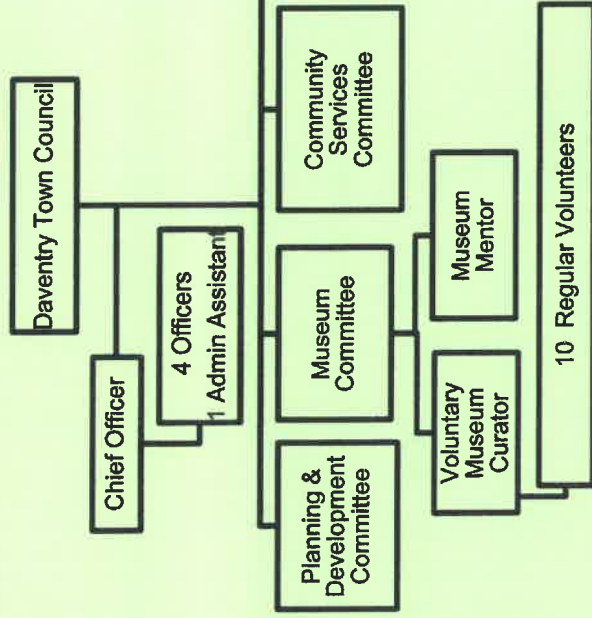
Civic History

2.4 Partnerships with other organisations

Museum Development East Midlands (MDEM) plays a key supportive role to the development of the volunteers and staff by providing training opportunities, ensuring the museum continues to develop into the future. The Northamptonshire Heritage Forum (NHF) also provides valuable support to the museum team and enables the sharing of ideas and best practice at regular meetings. NHF acts a platform to raise Daventry Museum's profile in the region. The museum is also a member of Northamptonshire Heritage Leaders of Volunteering Engagement (NHLOVE) to support with various aspects of volunteering. The museum works closely with local history groups, including FODMs (Friends of Daventry Museums) and many of the volunteers share knowledge and experience, together with ideas for exhibitions and community wide events.

2.5 Staff

Since April 2015 the museum is managed by the Development & Liaison Officer who works with the Volunteer Museum Curator and Volunteers. The museum has many volunteers but a core group of nine to ten members maintain the records, liaise with visitors, steward, change the exhibits and manage exhibitions.



Analysis of the Current Situation

3.1 SWOT Analysis

Strengths	Weaknesses	Opportunities	Threats
Collection Social collections are valued by visitors and the community	Management of the collections to Accreditation standards is onerous	Grants are available to assist	Loss of volunteers
Collections are displayed in appropriate cabinets – encouraging visitors to browse and learn	Lack of volunteer and staff resource to maintain and develop	Use of museum to give new skills to volunteers	
Visitors Visitors supportive	Not a tourist area/town	Offer cultural hub to community	Lack of volunteer and staff resource to develop
Satellite exhibitions	Lack of volunteer and staff resource to develop		
Education and Outreach Liaison with nursery and	Limited volunteer/staff	Recruit education volunteers?	Lack time resource

primary education establishments active and regular secondary school visit established	resource to run school visits.	Work with schools, community associations to further develop the museum and engage with the community	
Volunteers/Staff and Organisation			
Enthusiastic and desire for the museum to develop.	Capacity	Develop the museum to a popular cultural hub	Loss of motivation
Hardworking		Use of museum to develop skill sets – training	
Respected members of the community			
Generous with personal time to ensure museum gives excellent service			
Funding			
Council funding	Reliant on support of the Council	Grant funding Sponsorship Donations Potential to generate income Promotion of Daventry	Lack of support from the community Availability of grants Lack of support from partners
Grants			

Key Challenges facing the Museum 2020 - 2025

In July 2019 the museum was awarded Heritage Organisation of the Year at the NHF Awards and has over the last few years gained in popularity with visitors as well as other organisations wanting to work with the museum. Since the appointment of the Development and Liaison Officer (DLO) in 2015 the museum's engagement and outreach activities have significantly increased and visitor numbers and feedback demonstrate that the museum is a valuable resource for the community. Key challenges include Accreditation Return in 2021, continuing to develop and maintain the museum service, its collection and exhibitions to a high

standard, recruiting and maintain volunteers, encourage visitors and new audiences. Future plans to develop new website and wall of faces, along with a refurbishment of museum could increase engagement and visitors.

3.2.1 Funding

Historically the museum has operated on a predominantly volunteer basis; therefore budgets have been minimal to cover cost of exhibitions and promotional activity. Any training requirements have been met by liaison and membership of various museum organisations e.g. MDEM. The council appointed a DLO to further develop the service - increased engagement with school and community group visits has raised the museum's profile and therefore it is vital the service continues to maintain standards, which could incur associated costs – ensure grants are applied for when/where necessary.

3.2.3 Exhibitions

The museum continues to build on the success of its exhibitions, with many of the displays enhanced by the attendance of a local historian/speaker/presenters who interact with visitors enhancing their visitor experience and encouraging return visits. Displays and exhibitions need to remain interesting and relevant (and within budget).

3.2.4 Collections

The museum is conscious of the need to continually review its collection and, due to limited availability of suitable storage, dispose of items that are no longer relevant. Consideration towards redevelopment of museum store to enable better storage of collections.

3.2.5 Community Groups/Partners

The museum has always worked well with local groups and organisations, and identified the need to reach out to those harder to reach areas of the community. Outreach work has increased e.g. Longlands Care Home and Holiday at Home. The 2018 Empty Chair Project has encouraged Schools and Community Groups e.g. Scouts to get involved in the museum service. Need to continue to develop these links.

Summary

The Council now needs to consider how it wants to develop the museum, to further promote and be of value. It needs to continue to engage with the community, work with schools and other organisations.

2020-2025 Objectives

Objective	Actions	Timescale	Resources
Retain Museum Accreditation	Re-apply under the Accreditation standard	April 2021	DLO & VMC time
Recruit & retain volunteers	Create a programme to encourage more people to get involved, especially young people		DLO/Volunteers time
Continue to participate in national activities and Commemorations	Create exhibitions on local and national events e.g. British Science Week, Museums at Night, 375th Anniversary of the Battle of Naseby in June 2020 (Naseby Battlefield Project expo)	Jan 2020 & March 2020	Volunteers, DLO, Budget
Develop/launch new website	Increase the content, make it more interactive and user friendly/look into new website & costs	2021/22	Volunteer/staff time & funding
Continue to consult audience	Reflect on visitor feedback, in visitors' book and Trip Advisor and use online survey questionnaire (Survey Monkey)	2020 & ongoing	
Attract visitors and generate new audience for the museum	Work with community groups and hard to reach areas, provide engaging exhibitions & events e.g. theatre performances, Finds Days. Consider re-decoration of museum space as refurbishment took place in 2013.	Ongoing	Volunteer/Staff time/funding
Expand on learning and discovery experiences.	Improve publicity of the availability of the civic loan box and invite schools and organisations to visit to learn through engagement programme linked to exhibitions	ongoing	Volunteer/staff time
Continue to provide engaging exhibitions (permanent & temporary)	Refresh Wall of Faces – flexible timeline/space for community groups to exhibit.	2024	Volunteer/Staff time/funding
Collections Care	Continue to conserve items in collection & revamp museum store	Ongoing	Volunteer time/funding
Maintain customer service	Review and encourage participation in museum via answering enquires	Ongoing	Volunteer time

6. Financial Plan

Davenport Museum is wholly funded by Davenport Town Council and external grants and donations. Running costs are low, due to the use of the Council offices as a dual function facility – the main room being used by Davenport Museum, during the day, for specific exhibitions and to display the Museum’s collections, during the evening being used for Council meetings.

Expenditure is minimal, costs primarily on care of the collection, promotion and support for the volunteer resource. Town Council staff support the volunteers with administration and management of basic operational matters.

Grants are sought for specific projects and following the successful application for grant funding from The SITA Trust Fund and The Heritage Lottery Fund, the museum now has a firm foundation and the Town Council is seeking to appoint a member of staff to further develop the facility and increase visitor numbers, establishing the museum as a key focal point and cultural hub for the Town.

7. Succession Planning

In the event of political change through elections or through a change in Museum Committee membership, new Committee Members will receive a briefing sheet about the Museum within two weeks of their appointment. The Museum will be part of their induction tour and they will receive a specific invitation to attend an event or otherwise visit the Museum within three months of their appointment.

8. Conclusion

Davenport Museum has an exciting future. Increased visitor numbers has proved there is a demand within the community to learn and celebrate their Town's history. It therefore is vital to continue to provide a museum service that meets the needs of the community and fulfils the Town Council's vision, value and priorities.

Review of 2014-2019 Forward Plan Objectives & Aims (Appendix 1)

Objective	Actions	Timescale	Resources
Participate in partner activities i.e. National Festivities, Commemorations, Sports Events	Create exhibitions on local and national events Achieved: British Science Week (including Astronomy for Fun & Cummins), Museums at Night, Memories of WW2 exhibition, Somme 100, WWI Centenary & Empty Chair WWII 80 years commemoration, Sport & Leisure exhibition – Daventry Bowls and Daventry Disability Bowls		Volunteers Staff Budget
Retain Museum Accreditation	Re-apply under the Accreditation standard Achieved: 2015		Volunteer and staff time
Conservation	Continue to conserve items in collection Achieved: Conservation and object handling training (ongoing)		Volunteer time
Expand on learning and discovery experiences.	Improve publicity of the availability of the civic loan box and invite schools and organisations to visit to learn more via the audio poem, audio visual history displays, handling of objects and interactive events. Achieved: added civic loans box link on website, x2 schools utilised and utilised during school/group visits. Significant increase in school visits and repeat visits.		Volunteer/staff time
Develop the oral history collection	Meet with local people and encourage them to tell their stories Achieved: volunteers carry out interviews with Daventry community and make record.		Volunteer time
Develop the website	Increase the content, make it more interactive and fluid/ongoing reviews and updates Achieved: improved accessibility section and visit pages, exhibition and events section regularly updated with opening times, added self-guided walk links, added 360° virtual tour link of the museum on Google added PDF of museum leaflet, added school and community group engagement forms, added civic loans box link, and added donation & loan questionnaire link.		Volunteer/staff time
Increase special exhibitions	Link events to local/national events or partner events Achieved: British Science Week, Museums at Night, Somme		Volunteer/staff time + budget

<p>Maintain customer service</p>	<p>100, WWI Centenary & Empty Chair, WWII 80 years commemoration, 100 Years of the Northamptonshire's Women's Institute exhibition, CLASP</p> <p>Review and encourage participation</p> <p>Achieved: School and community group evaluation forms sent to users and results recorded and evaluated. Visitor feedback via social media, Trip Advisor and Visitors book recorded and evaluated. Results show many comments about friendly welcoming staff/volunteers who are knowledgeable. Enquiries are dealt with by volunteers in a timely manner.</p>		<p>Volunteer time</p>
<p>Increase number of volunteers</p>	<p>Create a programme to encourage more people to get involved, especially young people</p> <p>Achieved: Student volunteers in the summer and work experience student</p>		<p>Volunteer/Staff time</p>
<p>Generate a wider audience for the museum</p>	<p>Work with community groups</p> <p>Achieved: Reminiscence object handling sessions with groups such as Holiday at Home and Longlands Care Home – repeat outreach activity. Empty Chair Project generated a lot of interest from schools and groups and repeat visits.</p>		<p>Volunteer/Staff time</p>
<p>Increase use of museum by schools, local groups and individuals.</p>	<p>Provide facilities to encourage and enable research on items in the collection or family histories.</p> <p>Achieved: Development of museum service offering, and focus on children's activities has encouraged use of museum by schools and community groups e.g. Scouts. The resource section in the museum allows visitors to do further research, along with the research provided by volunteers on exhibitions. Partnership with war historian enables further family history research.</p>		<p>Volunteer/Staff time</p>

REPORT TO: Museum Committee – 9th October 2019

REPORT ON: Northamptonshire Heritage Forum Awards 2019

REPORT BY: Sophie Good, Development and Liaison Officer (DLO)

REPORT DATE: 24th September 2019

Daventry Town Council is delighted to announce that Daventry Museum won *Heritage Organisation of the Year* at the Northamptonshire Heritage Forum Awards 2019. The awards evening was held on a beautiful summer's evening at Holdenby House on 4th July 2019.

Patron of the Northamptonshire Heritage Forum, The Rt Hn. Earl Spencer presented the prestigious award to Daventry Museum. He later tweeted:

"I love being Patron of the Northamptonshire Heritage Forum: this is a county with glorious houses and churches, & wonderful museums; but its real gift is an army of people passionate about approachable heritage. Overall winner: Daventry Museum for its poignant WW1 exhibition".

The *Community Award* also went to Daventry Museum for its Empty Chair Project, which brought the community together to commemorate Daventry's 114 lost soldiers. Each soldier was remembered and represented through a symbolic model chair made by Daventry schools and community groups. The museum would like to thank Gerry Thompson, a local war historian whose research and support was integral to the project's success.

To top off the exciting evening the museum received a highly commended award in the *Best Exhibition* category for the Victorian Daventry Exhibition held earlier this year. This was a very popular exhibition with plenty of schools and community groups visiting; much fun was had dressing up as Victorians too!

The Forum Awards is a prestigious event which showcases excellence within Museums, Galleries and Historic Houses in Northamptonshire, and so the museum is thrilled to have been recognised.

The awards evening was attended by the Mayor of Daventry, Cllr Mike Arnold who congratulated the museum team and said, "These awards are so well deserved for all the exemplary work carried out by the volunteers who create such informative and exciting exhibitions year after year".

The Awards would not have been achieved without the support of the Town Council and the dedication and hard work from the Volunteer Team, who are the heart and soul of the museum.

The museum later held a Heritage Awards celebration to say thank you to the Volunteer Team, photo below.

REPORT TO: Museum Committee – 9th October 2019
REPORT ON: Northamptonshire Heritage Forum Awards 2019
REPORT BY: Sophie Good, Development and Liaison Officer (DLO)
REPORT DATE: 24th September 2019



Awards Evening at Holdenby House: Mayor of Daventry Cllr Mike Arnold, Volunteer Rita Harding, Volunteer Curator Rod Viveash, Development and Liaison Officer, Sophie Good, Chairman of Daventry District Council Cllr David Smith, Chris Heaton-Harris MP.



Volunteers at Heritage Awards Celebration at Daventry Museum.

REPORT TO: Museum Committee – 9th October 2019
REPORT ON: Heritage Open Days 2019
REPORT BY: Sophie Good, Development and Liaison Officer (DLO)
REPORT DATE: 24th September 2019

The museum celebrated Heritage Open Days this September through a series of historical guided walks by the Mayor of Daventry, Cllr Mike Arnold, who is also a museum volunteer. The walks, taking place on Borough Hill and within the town were very well attended. In total 20 members of the public attended the two Borough Hill walks and 40 attended the two Town walks.

Members of the public can access the self-guided version of these walks by collecting one in the museum at 3 New Street, Daventry, NN11 4BT or downloading from the museum website: <http://daventrymuseum.org.uk/resource-centre/>

Below is the promotional poster used to encourage members of the public to attend the walks.



DAVENTRY
TOWN COUNCIL

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DAVENTRY
MUSEUM

heritage open days

Celebrate Heritage Open Days this September 2019 and do something new!

Borough Hill History Walks

Meet: Borough Hill Car Park, Admirals Way, Daventry, NN11 4NB
Time: Saturday 14 September - 11.00-13.00 and 15.00-17.00
Mayor of Daventry, Cllr Mike Arnold will be leading this walk and sharing his knowledge of the geology, nature and history of this beautiful location.
No booking required.

Town Centre History Walks

Meet: Holy Cross Church, Church Walk, Daventry, NN11 4BL
Time: Sunday 15 September - 14.00-15.30
Wednesday 18 September - 18.00-19.30
Guided walk by Mayor of Daventry, Cllr Mike Arnold providing a fascinating insight into various Daventry Town centre buildings and historical points of interest in the town from the Romans to the present day.
No booking required.

For more information please visit www.daventrytowncouncil.gov.uk

If you would like to find out more about these events then please call 01327 301246 or email museum@daventrytowncouncil.gov.uk. Remember, you can find out more about the town's heritage at Daventry Museum, it is free to visit and has a wealth of history about Daventry. You can also pick up self-guided walk leaflets at the Museum if you're unable to attend any of the guided walks listed here.

Daventry Museum, 3 New Street, Daventry, NN11 4BT

REPORT TO: Museum Committee 9th October 2019

REPORT ON: Museum Activities

REPORT BY: Sophie Good, Development and Liaison Officer (DLO)

REPORT DATE: 24th September 2019

exhibition prep Mon 27 th Apr to Fri 1 st May)		members of the public, offering a variety of intriguing objects and interests for visitors to see.
Sat 5 th Sept to Sat 5 th Dec (Museum closed for exhibition prep Mon 31 st Aug to Fri 4 th Sept)	Museum Volunteers Variety – rarely seen items from museum store	Favourite artefacts rarely seen, chosen on a theme by volunteers

Events Schedule 2019/20

Date	Event	Time
2019		
Saturday 7 th September	80 Years since the start of World War Two	10am – 4pm
Friday 20 th September	Finds Day	10.30am – 2.30pm
Saturday 5 th October	80 Years since the start of World War Two	10am – 4pm
Friday 11 th October	WW2 talk by Gerry Thompson. (FODM talk - members free and £3 to visitors).	2.30pm – 3.30pm
Thursday 31 st October	Spooky Stanzas for Creepy Kids – interactive theatre performance by Don't Go into the Cellar Theatre company.	5pm – 6pm
Saturday 2 nd November	80 Years since the start of World War Two	10am – 4pm
Friday 22 nd November	Finds Day	10.30am – 2.30pm
Saturday 7 th December	80 Years since the start of World War Two	10am – 4pm
2020		
Friday 24 th January	Finds Day	10.30am – 2.30pm
Friday 14 th February	Outlaws, Sheriffs and Wild West Northamptonshire talk by Jackie Hibbert (FODM talk - members free and £3 to visitors).	2.30pm to 3.30pm
Saturday 7 th March	British Science Week	10am to 4pm
Friday 20 th March	Finds Day	10.30am – 2.30pm
Thursday 16 th April	Victorian Fairly Tales performance	2pm to 3pm
Friday 22 nd May	Finds Day	10.30am – 2.30pm
Friday 24 th July	Finds Day	10.30am – 2.30pm
Friday 18 th September	Finds Day	10.30am – 2.30pm

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Roman Mosaic Conservation - due to receive a condition report from Skillington Workshop Ltd, and advice for both interventative and preventative conservation measures required.

Exhibitions 2019/2020:

- **World War Two – The People’s War**

Exhibition commemorating 80 years since the start of World War Two, portraying the effect of the war on the local community through exhibits and the memories of Daventry’s residents. An immersive exhibition area in the museum enables visitors to imagine what it would have been like from a child’s perspective during the war and being evacuated to safer areas.

Note: Exhibition to close following the Saturday opening on 7th December, to facilitate and enable preparation for *The Battle of Naseby and Daventry’s part in the Civil War* exhibition, opening on 11th January 2020.

- **The Battle of Naseby and Daventry’s part in the Civil War**

The museum is working in partnership with the Naseby Battlefield Project (NBP) to put on this exciting new exhibition, in the run up to the 375th Anniversary of the Battle of Naseby in June 2020. Several meetings have taken place with NBP trustees and administrator to discuss exhibition content and talks. A diorama of the Battlefield will be displayed on the Council Chamber table.

Exhibitions Schedule 2019/20

Date	Exhibition	Notes
Sat 12 th Jan – Fri 26 Apr Museum closed for exhibition prep Fri 14 th Dec to Fri 11 th Jan)	Victorian Daventry – A Period of Change	Encourage community group and school visits
Sat 5 May – Fri 23 Aug (Museum closed for exhibition prep 29 th Apr to 3 rd May)	Archaeology exhibition – Discoveries from Daventry and beyond	Feedback from Daventry through the Ages Exhibition = positive interest
Sat 7 th Sept – Sat 7 th Dec (Museum closed for exhibition prep Mon 26 th Aug to Fri 6 th Sept)	80 Years since the start of World War Two	War theme popular with visitors
Sat 11 th Jan to Fri 24 th Apr (Museum closed for exhibition prep Mon 9 th Dec to Fri 10 th Jan)	The Battle of Naseby and Daventry’s part in the Civil War exhibition.	Working with the Naseby Battlefield Project
Sat 2 nd May to Fri 28 th Aug (Museum closed for	Collect-o-Mania	Showcasing individual collections owned by

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Thursday 29 th October	Victorian Fairly Tales performance	2pm to 3pm
Friday 20 th November	Finds Day	10.30am – 2.30pm

Community Engagement/Outreach

- **Work experience student from Parker E-ACT from 2nd to 5th July** - assisted with new re-display of archaeology exhibition.
- **Finds Event** – Continues to provide a regular flow of new audiences to the museum.
- **Friends of Daventry Museum (FODM)** – working alongside FODMs to enable talks to be held in the museum which are relevant to the museum exhibitions.
- **Ashby Fields Scouts Visit June:** “Second time visiting and what a great night, all the scouts and leaders enjoyed. Thanks to all staff”.
- **Holiday at Home** – DLO and volunteers took object handling items to an outreach session on reminiscence to the Methodist Church in August 2019, having previously done this in 2016 with the same group.
- **Talks on the history of Daventry** – Volunteer Mike Arnold gave a talk to the Rotary club on the 9th September on the history of Daventry and the Museum and on 18th September at the Daventry & District Forum (DDF) event.
- **Heritage Open Days** – Volunteer Mike Arnold led guided walks of Borough Hill and of the Town Centre during September.
- **School and Community Visits to the museum’s WW2 exhibition:**
 1. **The Parker E-ACT** – 200 Year 7 students visited the WW2 exhibition in October.
 2. **1st Daventry Guides due to visit in November**
 3. **1st Welton Guides due to visit in November**

Visitor feedback since last meeting (June 2019):

- “Superb exhibition, especially the Roman and Prehistoric implements of distant ancestors”.
- “Very interesting and informative. A good collection”.
- “Love this place – always visit when in Daventry”.
- “I will be back, love the displays. So grateful there are people who care about the past”.
- “Great little museum, nice memories”.
- “Kids enjoyed playing and doing the quiz”.
- “Brilliant little museum, very helpful and friendly staff. Daventry is full of history, wow!”
- “Today brought back so many memories! We will tell our friends to visit”.
- “Made our day. Will be back. Thank you”.
- “Wonderful museum, will definitely be coming back. So much to learn!”
- “It was very nice and interesting thank you” (aged 7).

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- “Very good” (aged 5).
- “A lovely visit – wonderful knowledgeable staff. Very welcoming and so informative”.
- “After a 6hr journey by buses and trains it was a delight to visit this museum and to be guided by Rita!” (From North Wales)
- “Very interesting and varied”.
- “Another great exhibition. Well done!!
- “Our 2nd visit to the museum – so interesting and love the everyday personal little touches”.
- “Fantastic award winning expo, very authentic and passionate people”.

Funding & Support:

- **Accreditation Relaunch – 1st November 2018.** As a result of sector and stakeholder consultation the accreditation scheme was revised and one of the main changes is that museums will now be asked to return once every 5 years, rather than every 3. Therefore, Daventry Museum is now due to submit an accreditation return in April 2021.



**Holiday at Home
Outreach Session**

**Daventry & District
Forum (DDF) Event**

