

## DAVENTRY TOWN COUNCIL

Minutes of the Meeting of Daventry Town Council held at Town Council Offices, 3 New Street, Daventry on Monday, 22<sup>nd</sup> Aug 2022 at 6.30pm

Cllr Malcolm Ogle – Chairman

**Councillors:**

Mike Arnold  
Stephen Dabbs  
Lynn Jones  
Janet Matthews  
Ted Nicholl  
Wendy Randall  
Holly Steenson  
Lynne Taylor  
John Tippett  
Karen Tweedale  
Phillip Silk-Neilsen

**IN ATTENDANCE:** Deborah Jewell, Chief Officer  
0 Members of the public  
0 Member of the press

**OPEN FORUM.**

None.

**TC2209.1. APOLOGIES.**

Councillor	Apologies	Resolved
Dawn Branigan	Received and considered	Apologies Approved
Emily Carter	Received and considered	Apologies Approved
Alan Knape	Received and considered	Apologies Approved
Katie Thurston	Received and considered	Apologies Approved

**TC2209.2. DECLARATION OF INTERESTS.**

Councillor	Declaration Of Interest	Minute Number
Wendy Randall	Non-pecuniary - Member of the West Northamptonshire Council Planning Committee.	TC2209.4
Lynne Taylor	Non-pecuniary – Previous member of Danetre Rotary	TC2209.11
John Tippett	Non-pecuniary – Member of Danetre Rotary	TC2209.11
Holly Steenson	Personal – Personal association with member of Teen Clinic management team.	TC2209.12

**TC2209.3. MINUTES.**

<b>RESOLVED:</b>	That the minutes (Appendix 1) of the Town Council meeting held on Monday, 25 <sup>th</sup> July and Co-option Meeting held on 15 <sup>th</sup> August 2022 be approved and signed as a correct record.
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**TC2209.4. WEST NORTHAMPTONSHIRE (WNC) COUNCILLOR REPORT.**

Members collectively showed their appreciation for apologies received from WNC Cllr Humphreys and were unanimous in their disappointment at the lack of representation and apologies from WNC Cllrs Chantler, Longley, James, Matten, Morgan, Gilford, Harrington-Carter.

Cllr Randall advised that as she was a member of Daventry Town Council, she did not feel it was appropriate to attend as a WNC member or submit a report.

Cllr Taylor advised members to lobby individual Councillors. Cllr Silk-Neilsen advised he was due to be meeting with some of the aforementioned WNC members and would raise the Council's concerns with them.

**TC2209.5. COMMITTEE REPORTS AND RECOMMENDATIONS.**

<b>RESOLVED:</b>	<p>That the reports of</p> <ul style="list-style-type: none"> <li>(i) Community Services Committee – 1st August 2022</li> <li>(ii) Finance &amp; Policy Committee – 8th August 2022</li> <li>(iii) Planning &amp; Development Committee – 10th August 2022</li> </ul> <p>Be received (Appendix 2).</p> <p><b>That the recommendations from the Finance and Policy Committee at their meeting on 11th August 2022, be approved.</b></p> <p><b>FP2209.5 POLICIES</b></p> <ul style="list-style-type: none"> <li>(i) Email Communication Policy.</li> <li>(ii) Leave of Absence Policy.</li> </ul> <p><b>FP2209.6 WAR MEMORIAL</b></p> <p>That the expenditure of £1500.00 to repaint the lettering on the war memorial be approved and funded via the war memorial earmarked reserves.</p>
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Members considered the Mayoral Allowance policy and agreed option 2 for the allowance to be administered via the office was the preferred option. Cllr Randall questioned the requirement to use the Mayor's allowance for travelling expenses as this expense was a separate budget for all members to claim in relation to council business. And it was

<b>RESOLVED:</b>	<ul style="list-style-type: none"> <li>(i) That the policy be amended in favour of option 2 and travel costs to and from events be deleted with a note inserted that the Mayor may be reimbursed for travel expenses, with mileage claims at the appropriate rate from the travel expense budget.</li> <li>(ii) That the Mayoral Policy, as amended, be approved.</li> </ul>
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**TC2209.6. DAVENTRY ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2022 – NOTICE OF CONCLUSION OF AUDIT.**

<b>RESOLVED:</b>	<ul style="list-style-type: none"> <li>(i) To approve and accept the Notice of Conclusion of Audit from the external auditor for the year ended March 2022, and</li> <li>(ii) To confirm there were no matters raised, by the external auditor, that required action.</li> </ul>
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**TC2209.7. APPOINTMENT OF EXTERNAL AUDITOR.**

<b>RESOLVED:</b>	Daventry Town Council opts to remain within the Smaller Authorities' Audit Appointments (SAAA) for the appointment of an external auditor for Daventry Town Council.
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**TC2209.8. NORTHANTS COUNTY ASSOCIATION OF LOCAL COUNCILS (NCALC) 75<sup>TH</sup> ANNUAL CONFERENCE.**

<b>RESOLVED:</b>	That Cllr John Tippett and Deborah Jewell, Chief Officer Daventry Town Council be appointed to attend the 75 <sup>th</sup> NCALC Annual Conference being held at Kettering Conference Centre, Kettering
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**TC2209.9. LOCAL GOVERNMENT BOUNDARY REVIEW.**

<b>RESOLVED:</b>	That Cllr A Knape, Cllr Matthews and the Chief Officer be appointed to attend a briefing by the Local Government Boundary Commission for England (LGBCE) to feedback and guide Council in submitting a duly considered representation.
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**TC2209.10. THE LICENSING ACT (2003) AND GAMBLING ACT (2005).**

The Chief Officer advised members of the cessation of notifications from West Northamptonshire Council in relation to premises and gambling license applications, as the process only required the licencing council to send notifications to Responsible Authorities (statutory bodies able to comment on applications i.e., Police, Public Health, Environmental Health, Trading Standards, Home Office Immigration Enforcement, Licensing Authority, Gambling Commission). The Chief Officer also advised that as the Town Council was not a statutory consultee on these applications there was no requirement for WNC to consult with the Council.

Members expressed their disappointment and frustration at the lack of consultation with members and the community it represents on matters that relate to the town/parish. Cllr Taylor spoke passionately about the need to raise awareness of the lack of consultation with residents and put pressure on the WNC to review and change their consultation process. Members didn't disagree with the sentiment but were unsupportive of using social media and writing to WNC Executive as they felt that without a structured approach any appeal for change would not be listened to.

Cllr Dabbs suggested a request be made to NCALC for the issue of lack of consultation and communication by WNC with Town and Parishes being included on an Agenda item at their 75th Annual Conference. Members concurred and asked that if that wasn't possible the Chief Officer request NCALC hold a special meeting for this matter to be discussed.

**TC2209.11. REFLECTION GARDEN.**

Cllr John Tippet advised members of the proposed design of the plaque for the Reflection Garden, New Street Recreation Ground. The Chief Officer advised that there were technical details that needed to be addressed within the mock-up but if members could agree the wording this could be addressed in liaison with Danetre Rotary Club.

<b>RESOLVED:</b>	(i) That the wording Daventry Rotary Reflection Garden, in partnership with Daventry Town Council, and Daventry Norse be approved, and (ii) That the image be replaced with the Rotary wheel symbol, and (iii) That the Events Officer liaise with Cllr John Tippett in relation to the technical details required to ensure the clarity and appearance of the sign was in harmony with its surroundings.
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**TC2209.12. DAVENTRY TEEN CLINIC**

Members referred to the report and noted the good progress being made to date.

**TC2209.13. DAVENTRY TOWN COUNCIL – AVIVA WORKPLACE PENSION SCHEME.**

<b>RESOLVED:</b>	To accept the report on the Aviva Workplace Pension Scheme and confirm no further action need be taken.
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**TC2209.14. WEST NORTHAMPTONSHIRE RETAIL STUDY.**

Members noted the WNC Retail Study, and the inclusion of options for Daventry as per the adopted Town Centre Vision 2035 as part of evidence to the emerging West Northants Strategic Plan.

**TC2209.15. SECTION 17 CRIME AND DISORDER ACT 1998.**

**(i) COMMUNITY SAFETY.**

Members referred to the report from the Community Ranger and commended her work within the community and commercial areas of the Town. They raised concerns in relation to lack of support from a PCSO, the Chief Officer advised that the Community Ranger was well briefed on personal safety and she was always in radio and CCTV contact and always managed difficult situations in the company of others (security staff). Members also noted the desk at the Police station being closed and agreed this was unacceptable. The Chief Officer advised this was due to staff shortages but would raise the matter with the inspector.

Members also noted the report on crime data (compiled by West Northamptonshire Community Safety Partnership) for Daventry and South Northamptonshire for the first quarter of 2022/23.

**(ii) CCTV.**

Report was not available for this meeting.

**(iii) SPONSORED PCSO.**

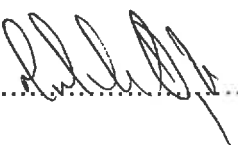
The Chief Officer advised members of recent discussions with a representative from the Office of Northamptonshire Police, Fire and Crime Commissioner (OPFCC), Daventry Neighbourhood Sergeant, Principal of Crimesecure Limited in relation to the role of sponsored PCSO for Daventry. Following discussions, she advised members that it was agreed that a meeting be arranged for members to meet with the OPFCC, Police and Crimesecure Ltd to get a better understanding of the partnership to inform any future decisions on provision of a sponsored PCSO for Daventry.

**TC2209.16. CORRESPONDENCE.**

None.

**TC2209.17. DATE OF NEXT MEETING.**

Monday, 26<sup>th</sup> September 2022. The meeting closed at 20:15 hrs.

SIGNED.......... DATED..... 26-8-22.....

