

DAVENTRY TOWN COUNCIL

Minutes of the Finance & Policy Committee held at 3 New Street, Daventry on Monday,
12th December 2022 at 18:30hrs

PRESENT: Cllr Alan Knape – Vice-Chair

Councillors
Mike Arnold
Stephen Dabbs
Ted Nicholl

IN ATTENDANCE: Deborah Jewell – Chief Officer (CO)
Sarah Fox – Responsible Finance Officer (RFO)
0 Members of the Public
0 Members of the Press

OPEN FORUM.

None.

FP2212.1. APOLOGIES FOR ABSENCE.

Councillor	Apologies	Resolved
Janet Matthews	Received and considered	Apologies Approved
Malcolm Ogle	Received and considered	Apologies Approved
Lynne Taylor	Received and considered	Apologies Approved
Katie Thurston	Received and considered	Apologies Approved

FP2212.2. DECLARATION OF INTERESTS.

No pecuniary or non-pecuniary interests declared.

FP2212.3. MINUTES.

RESOLVED:	That the Minutes of the Finance & Policy Committee meeting held on Monday 14 th November 2022, be approved and signed as a correct record.
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FP2212.4. POLICIES.

Members discussed each policy and suggested amendments in detail, and it was

RECOMMENDED	(i) Co-Option of Town Councillors, as amended be approved. (ii) Audio Recording of Meetings, be approved. (iii) Data Protection, be approved. (iv) Market Terms & Conditions, as amended be approved.
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FP2212.5. INTERNAL FINANCIAL CHECK.

The Responsible Finance Officer advised that the internal financial check for quarter two had been arranged but due to unforeseen circumstances had yet to be completed. The RFO advised that the quarter two internal financial check would be rescheduled for early 2023.

Members considered the appointment of two member to carry out the internal financial checks for Quarter 3, October 2022 to December 2022, and it was

RESOLVED:	That Cllr Ted Nicholl and Cllr Alan Knape be appointed to review quarter 3, October 2022 to December 2022.
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FP2212.6. FINANCIAL REPORTS.

Members referred to the financial reports and the Chair confirmed she had seen the bank statements and reconciled the balances.

RESOLVED:	(i) That the Council budget/income and expenditure report for November 2022 be received. (ii) That the statement of Earmarked Reserves for November 2022 be received. (iii) That the CIL receipts and expenditure report be received. (iv) That the statement of balances and reconciliation as of 30 st November 2022 be approved and signed. (v) That the schedule of payments for the period 15 th November 2022 to 12 th December 2022 be approved and signed. (vi) That the schedule of petty cash payments and inter account transfer for the period to 15 th November 2022 to 12 th December 2022 be approved and signed.
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FP2212.7. CORRESPONDENCE.

The Chief Officer advised that the Parish Precept Information for 2023/2024 had been received from West Northamptonshire Council, which provides the estimated tax base for year 2023/2024, she highlighted to members, that this figure is used to calculate the impact of the council's precept for 2023/2024 in terms of the Band D Tax Rate. The CO advised that following a review by each committee, a budget and precept for 2023/2024 had been drafted and that this would be presented to members at the next Finance & Policy Committee meeting for consideration.

FP2212.8. DATE OF NEXT MEETING.

The next meeting of the Finance & Policy Committee will be held on Monday 9th January 2023.

The meeting closed at 19:06 hrs.

SIGNED


DATED
09/01/2023