

DAVENTRY TOWN COUNCIL

Minutes of the Meeting of Daventry Town Council held at Town Council Offices, 3 New Street, Daventry on Monday, 27th February 2023 at 6.30pm

Cllr Ted Nicholl – Vice-Chair

Councillors:

Mike Arnold
Stephen Dabbs
Lynne Jones
Alan Knape
Lynne Taylor
Janet Matthews
Wendy Randall

IN ATTENDANCE: Deborah Jewell, Chief Officer
Sarah Fox, Responsible Finance Officer
0 Members of the public
0 Member of the press

OPEN FORUM.

None.

TC2302.1. APOLOGIES.

Councillor	Apologies	Resolved
Dawn Branigan	Received and considered	Apologies Approved
Malcolm Ogle	Received and considered	Apologies Approved
Katie Thurston	Received and considered	Apologies Approved
Karen Tweedale	Received and considered	Apologies Approved
Philip Silk-Neilsen	Received and considered	Apologies Approved
Holly Steenson	None Received	Apologies Not Approved

TC2302.2. COUNCILLOR VACANCIES.

Members noted the resignations of Cllrs Carter and Tippett.

The Chief Officer confirmed that the public notice had been issued for both the casual vacancies and that the council would be notified, by the Returning Officer, if the vacancies were to be decided by election or to be filled via co-option, and it was

RESOLVED:	(i) That if the vacancies are to be filled by co-option, a special meeting of the Town Council be held on 26 th April 2023. (ii) That it be promoted regularly via all media channels and (iii) no advert be placed in the local newspaper due to cost and limited readership.
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TC2302.3. DECLARATION OF INTERESTS.

Councillor	Declaration Of Interest	Minute Number
Wendy Randall	Trustee of Southbrook Community Centre - non-pecuniary	TC2302.8

TC2302.4. MINUTES.

RESOLVED:	That the minutes (Appendix 1) of the Town Council meeting held on Monday, 30 th January 2023, be approved and signed as a correct record.
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TC2302.5. WEST NORTHAMPTONSHIRE (WNC) COUNCILLOR REPORT.

Councillor	Ward	Apologies	Report
David James	Daventry East	None Received	None Received
Peter Matten	Daventry East	None Received	None Received
Colin Morgan	Daventry East	None Received	None Received
Terry Gilford	Daventry West	Received	Update Received
Lauryn Harrington-Carter	Daventry West	None Received	None Received
Wendy Randall	Daventry West	In attendance as DTC member	
Alan Chantler	Braunston & Crick	None Received	None Received
Rosie Humphreys	Braunston & Crick	None Received	None Received
Malcolm Longley	Braunston & Crick	None Received	None Received

TC2302.6. COMMITTEE REPORTS AND RECOMMENDATIONS.

RESOLVED:	<p>That the reports of</p> <ul style="list-style-type: none"> (i) Community Services Committee – 6th February 2023 (ii) Finance & Policy Committee – 13th February 2023 (iii) Planning & Development Committee – 15th February 2023 <p>Be received (Appendix 2).</p> <p>That the recommendations from the Community Services Committee at their Meeting on 6th February 2023, be approved.</p> <p>CS2301.6 TEEN CLINIC DAVENTRY</p> <p>That £600 be allocated from events' earmarked reserves to cover the cost to hire the Daventry Mind building and to help secure the extension of the Teen Clinic Daventry's pilot scheme.</p> <p>That the recommendation from the Finance and Policy Committee at their meeting on 13th February 2023, be approved.</p> <p>FP2302.5 POLICIES</p> <ul style="list-style-type: none"> (i) Code of Conduct. (ii) Standing Orders. (iii) Financial Regulations. (iv) Procurement Policy. (v) Asset Register. (vi) Financial Risk Assessment. (vii) Insurance/Fidelity Guarantee in the sum of £1,000,000 be approved. (viii) Systems of Internal Control is robust and effective and be approved, (ix) That the internal auditor be appointed through the council's association and membership with NCALC, at the cost of £1500.00. (x) Disposal of Open Space/ Amenity Land.
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TC2302.7. COUNCIL INSURANCE AND FIDELITY GUARANTEE 2023/2024.

The Responsible Finance Officer advised that in 2022, the council approved a three-year fixed term agreement with BHIB Insurance Brokers, with the Museum Artefacts being covered on a separate 12-month insurance policy. Members considered the report for the insurance renewal for 2023/2024 and

RESOLVED:	<p>That the Town Council confirm its key insurance needs as:</p> <ul style="list-style-type: none"> • Furniture, fixtures, fittings (replacement value) • Computer and office equipment (replacement value) • Audio-visual equipment (replacement value) • Other contents (museum artefacts) • Mayors Chains (offsite cover – replacement value) • Small Mace (offsite cover – replacement value) • Large Mace (offsite cover– replacement value) • CCTV (replacement value) • Business interruption (£50,000) • Loss of data (£10,000) • Money (£250,000) • Public Liability (£10,000,000) • Employers Liability (£10,000,000) • Fidelity Guarantee (£1000,000) • Legal Expenses (£200,000) • Buildings (£772,500) • Play Equipment (£936,000)
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TC2302.8. CHILDREN AND YOUNG PEOPLE.

Members referred to the report on the provision of a term-time youth club (39 weeks of the year) at the Southbrook Community Centre, led by Clubs for Young People Northamptonshire (CYPN), who specialise in youth provision.

Councillor Randall asked if there was scope to extend the sessions to cover school holidays. The Chief Officer advised that on the approval of the Town Council to fund the youth club, CYPN would receive further funding to provide activities during the Easter and Summer holidays.

Members referred to the recent rise in ASB in the Town Centre and being reported on social media in residential areas of the Town, there was a need to invest in youth provision to address these issues and it was,

RESOLVED:	That £25,000 be allocated, for a period of one year, from the Crime and Disorder Earmarked Reserves to support a youth club at the Southbrook Community Centre and targeted youth work in areas of the town experiencing an increase ASB.
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TC2302.9. EMPLOYEE WELFARE

Members considered the report and concurred that it was important to provide suitable employee benefits that were cost-effective, enhanced employee wellbeing and would be beneficial to the council's future recruitment needs, and

RESOLVED:	That the Town Council approve the introduction of salary sacrifice for the Aviva Pension Scheme and additional benefit of Death in Service.
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Members considered the introduction of a Business Health Insurance Scheme and concurred that they were supportive of the introduction of such a scheme for employees, but would require further information before a decision could be made, and it was

RESOLVED:	That a detailed report of options for the Business Health Insurance Scheme be submitted to the Finance and Policy Committee for review and recommendation to Council.
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TC2302.10. SECTION 17 CRIME AND DISORDER ACT 1998.

(i) COMMUNITY SAFETY.

Members noted the report from the Community Ranger. Cllr Randall raised concern with the comments from retailers in relation to the reporting of shoplifting incidents being ignored. The Chief Officer advised that all incidents need to be reported via 101, to create data that would evidence the increase in this crime and need for it to be prioritised. Members asked that the Town Council promote the use of 101 via its social media, to encourage the public to raise awareness of the issues.

(ii) CCTV.

Members noted that a Service Level Agreement (SLA). With Crimesecure Limited, had been agreed for the period April 2023 to March 2026.

(iii) CCTV.

Members noted the CCTV performance and activities for January 2023.

TC2302.11. CORRESPONDENCE.

The Chief Officer advised members of the Coronation Champions Awards, and the Lord-Lieutenant was encouraging people to nominate local volunteers in their area for this award. Nominations could be done on a personal level, but if the Town Council wanted to make a nomination, they should advise the Chief Officer prior to the next meeting of Council.

TC2302.12. DATE OF NEXT MEETING.

Monday, 27th March 2023. The meeting closed at 19:48 hrs.

SIGNED.......... DATED..... 27.3.23