

17th April 2024

To: **Members of Museum Committee**

Dear Councillor

You are summoned to attend the meeting of the **Museum Committee** to be held at 3 New Street, Daventry, NN11 4BT on **Monday, 22nd April 2024 at 18:30hrs.**

Yours sincerely



Deborah Jewell
Chief Officer

Email: chiefofficer@daventrytowncouncil.gov.uk

Telephone: 01327 301246

The press and public are cordially invited to be present.

Mobile phones must be switched off or turned to silent during the meeting.

Polite request: If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any recordings made are your responsibility.

Audio recording notice: Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

AGENDA

Open Forum. This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda. Should you wish to speak, please advise the Meeting Host when you join the meeting to facilitate your request.

Please note: members of the public are not permitted to speak during the meeting (from Item M73.1).

M73.1. Apologies for Absence. To receive and consider apologies for absence.

M73.2. Declaration of Interest. Members to declare any interests they consider relevant to specific items identified in this agenda.

M73.3. Minutes. To approve and sign as a correct record the Minutes of the meeting of the Committee held on 23rd October 2023 (Appendix 1).

Committee Members:

Cllrs Mike Arnold (Vice-Chair), Dawn Branigan, Lynn Jones (Chair), Ted Nicholl, Phillip Silk-Neilsen and Lynne Taylor

M73.4. Committee Budget.

- i.) To review the income and expenditure up to 31st March 2024 (Appendix 2).
- ii.) To receive an update on insurance claim.
- iii.) To receive a report on museum donations up to 31st March 2024 (Appendix 3).

M73.5. Treasure Cases. To receive reports on the following treasure items: (Appendix 4).

- i.) **Early Medieval silver hooked tag from Dodford.** To receive a report from the DLO and consider purchase of an early medieval silver hooked tag from Dodford, (dating to the tenth to early eleventh century).
- ii.) **Post-Medieval silver gilt finger ring.** To receive an update on the purchase of a silver gilt Finger Ring of Post Medieval date (AD 1550-1700) from Catesby.

M73.6. British Science Week 2024. To receive a report from the DLO on a very successful event (Appendix 5).

M73.7. Museum Acquisitions. To receive a report from the DLO on acquisitions (Appendix 6).

M73.8. Museum Exhibitions. To receive a report from the DLO on museum exhibitions (Appendix 7).

M73.9. Museum Engagement and Outreach. To receive a report from the DLO on museum activities (Appendix 8).

M73.10. Correspondence. To note any correspondence received and advise action, if any.

M73.11. Date of Next Meeting. To confirm the date of the next meeting:

- (i) To be agreed and approved at the Town Council meeting on 20th May 2024.

Committee Members:

Cllrs Mike Arnold (Vice-Chair), Dawn Branigan, Lynn Jones (Chair), Ted Nicholl, Phillip Silk-Neilsen and Lynne Taylor