

24th April 2024

To: Members of Daventry Town Council

Dear Councillor

You are **summoned** to attend a Meeting of the Town Council to be held on **Monday, 29th April 2024 at 6.30pm** at the 3 New Street, Daventry, NN11 4BT for the transaction of the under mentioned business.

Yours sincerely



Deborah Jewell
Chief Officer

Email: chiefofficer@daventrytowncouncil.gov.uk
Telephone: 01327 301246

The press and public are cordially invited to be present.

Please switch mobile phones and electronic recording devices to silent.

Audio recording notice: This meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

Please Note: If any member or member of the public wish to film or record the meeting, any data collected by persons other than the Town Council will not be protected under the Data Protection Act.

A G E N D A

OPEN FORUM. This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda.

Note; members of the public are not permitted to speak during the meeting (from Item TC2404.1).

- TC2404.1. APOLOGIES.** To receive and consider apologies for absence.
- TC2404.2. DECLARATION OF INTERESTS.** Members to declare any interests they consider relevant to specific items identified in this agenda.
- TC2404.3. MINUTES.** To approve and sign the Minutes of Town Council meeting held on 25th March 2024.
- TC2404.4. WEST NORTHAMPTONSHIRE COUNCILLOR REPORT.** To receive a report from a member of West Northamptonshire Council (WNC).

- TC2404.5. COMMITTEE REPORTS AND RECOMMENDATIONS.** To receive reports from the following committees and consider and resolve any recommendations thereon:
- (i) Planning & Development Committee – 17th April 2024
 - (ii) Museum Committee – 22nd April 2024
- TC2404.6. DAVENTRY TOWN COUNCIL – MEETING SCHEDULE 2024/25.** To consider and approve meeting schedule for the council year 2024/25.
- TC2404.7. HIGHWAY REGULATIONS - WELTON LANE.** To receive a report from Cllr Knappe on traffic related issues on Welton Lane and consider recommendation to improve road safety.
- TC2404.8. D-DAY COMMEMORATION.** To consider the following activities to commemorate D-Day:
- (i) **STANDING WITH GIANTS.** To approve sponsorship of tribute plaque for Daventry serviceman who died on D-Day
 - (ii) **ARMED FORCES COVENANT.** To approve arrangements to affirm support for the Armed Forces community by resigning the Armed Forces Covenant.
- TC2404.9. DAVENTRY HERITAGE TRAIL.** To note progress on the Daventry Heritage Trail and consider request to approve and agree to be responsible for the management and maintenance of engraving in paved area adjacent to Windsor Lodge and consider agreement to be responsible for the management and maintenance of four information boards, to be installed in the Town.
- TC2404.10. SECTION 17 CRIME AND DISORDER ACT 1998.**
- (i) **COMMUNITY POLICING.** To receive a report from the Sponsored PCSO.
 - (ii) **COMMUNITY SAFETY.** To receive a report from the Community Ranger.
 - (iii) **CCTV.** To receive report and an analysis of trends relating to community safety matters in the Town.
- TC2404.11. CONSULTATIONS.** To consider arrangement to respond to the following:
- (i) West Northamptonshire Council Draft Local Flood Risk Management Strategy.
[Have your say on our plans to improve Air Quality - West Northamptonshire Council - Citizen Space](#)
Deadline for submission of comments 16th June 2024.
 - (ii) West Northamptonshire Council Draft Local Plan.
[Have your say on West Northamptonshire's new draft Local Plan - West Northamptonshire Council - Citizen Space](#)
Deadline for the submission of comments 2nd June 2024.
- TC2404.12. CORRESPONDENCE.** To note following correspondence:
- (i) Request to consider development of mini-skate park at Wimborne Place Park.
 - (ii) Request to review WNC PSPO to extend requirement for dogs on leads to whole of Daventry Country Park
- TC2404.13. DATE OF NEXT MEETING.** To note the date of next Town Council meeting as Monday 20th May 2024.