

19th June 2024

To: Members of Daventry Town Council

Dear Councillor

You are **summoned** to attend a Meeting of the Town Council to be held on **Monday, 24th June 2024 at 6.30pm** at the 3 New Street, Daventry, NN11 4BT for the transaction of the under mentioned business.

Yours sincerely



Deborah Jewell
Chief Officer

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Telephone: 01327 301246

The press and public are cordially invited to be present.

Please switch mobile phones and electronic recording devices to silent.

Audio recording notice: This meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

Please Note: If any member or member of the public wish to film or record the meeting, any data collected by persons other than the Town Council will not be protected under the Data Protection Act.

A G E N D A

OPEN FORUM. This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda.

Note; members of the public are not permitted to speak during the meeting (from Item TC2406.1).

- TC2406.1. APOLOGIES.** To receive and consider apologies for absence.
- TC2406.2. DECLARATION OF INTERESTS.** Members to declare any interests they consider relevant to specific items identified in this agenda.
- TC2406.3. RESIGNATION.** To note the resignation of Cllr Holly Steenson and agree arrangements for a co-option.
- TC2406.4. MINUTES.** To approve and sign the Minutes of Town Council meeting held on 20th May 2024.

- TC2406.5. WEST NORTHAMPTONSHIRE COUNCILLOR REPORT.** To receive a report from a member of West Northamptonshire Council (WNC).
- TC2406.6. COMMITTEE REPORTS AND RECOMMENDATIONS.** To receive reports from the following committees and consider and resolve any recommendations thereon:
- (i) Planning & Development Committee – 29th May 2024
 - (ii) Community Services Committee – 3rd June 2024
 - (iii) Finance, Policy & Assets Committee – 10th June 2024
 - (iv) Planning & Development Committee – 19th June 2024
- TC2406.7. COMMITTEE MEMBERSHIP.**
- (i) To consider and approve the appointment of Cllr Dawn Branigan to the Planning & Development Committee and Museum Committee.
 - (ii) To consider and approve the appointment of Cllr Wendy Randall to the Community Services Committee.
- TC2406.8. SECTION 17 CRIME AND DISORDER ACT 1998.**
- (i) **COMMUNITY POLICING.** To receive a report from the Sponsored PCSO.
 - (ii) **COMMUNITY SAFETY.** To receive a report from the Community Ranger.
 - (iii) **CCTV.** To receive report and an analysis of trends relating to community safety matters in the Town.
- TC2406.9. CORRESPONDENCE.** To note correspondence received and advise action, if any.
- TC2406.10. DATE OF NEXT MEETING.** To note the date of next Town Council meeting as Monday 29th July 2024.