

DAVENTRY TOWN COUNCIL

Minutes of the Finance, Policy & Assets Committee held at 3 New Street, Daventry on Monday, 10th June 2024 at 18:30hrs.

PRESENT: Cllr Alan Knape - Chair

Councillors

Scott Cameron

Katie Thurston

IN ATTENDANCE: Deborah Jewell – Chief Officer (CO)
Sarah Fox - Responsible Finance Officer (RFO)
Mel Ellis-Bland – Operations Officer
3 Members of the Public
0 Members of the Press

OPEN FORUM.

Representatives from the Middlemore Residents Association spoke in support of the community grant application that has been submitted for funding to support the Middlemore Summer Fete, they advised that they would be happy to answer any questions.

FP2406.1 APOLOGIES FOR ABSENCE.

Councillor	Apologies	Resolved
Mike Arnold	Received and considered	Apologies Approved
Stephen Dabbs	Received and considered	Apologies Approved
Janet Matthews	Received and considered	Apologies Approved
Ted Nicholl	Received and considered	Apologies Approved
Lynne Taylor	Received and considered	Apologies Approved

FP2406.2 DECLARATIONS OF INTERESTS.

No pecuniary or non-pecuniary interests declared.

FP2406.3 MINUTES.

RESOLVED:	That the Minutes of the Finance & Policy Committee meeting held on Wednesday 1 st May and 20 th May 2024, be approved, and signed as a correct record.
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FP2406.4 COMMUNITY GRANT(S).

(i) The Knightley Singers

Members referred to the grants awarded within the financial year to date and the levels of funding remaining and concurred that the council needed to be able to fund a variety of project, events and community groups that benefit the community as a whole.

Members considered the grant application submitted by The Knightley Singers and on referring to information submitted with the application, members concurred that the group had sufficient funds available to be able to provide a greater contribution towards the purchase of the equipment needed for the group, and it was



RESOLVED:	That the sum of £250 be awarded to The Knightley Singers to provide a financial contribution towards the costs of equipment.
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(ii) **Middlemore Residents Association.**

Members considered the grant application submitted by Middlemore Residents Association and concurred that they were supportive of the application, and it was

RESOLVED:	That the sum of £407 be awarded to Middlemore Residents Association to provide a financial contribution towards the costs to organise the Middlemore Summer Fete being held at the end of June 2024.
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FP2406.5 POLICIES.

Members reviewed policies, as identified for review in the schedule, and it was

RECOMMENDED	(i) Financial Regulations, be approved. (ii) Training Policy, be approved. (iii) Expenses Policy, be approved. (iv) Communication and Community Participation Policy, be approved. (v) Communication Protocol, be approved. (vi) Email Communication, be approved.
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FP2406.6 LICENCES.

Members reviewed the licences, as identified within the report, and it was

RESOLVED:	That the licences issued for events, works and access on land owned for leased by the Council be approved.
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FP2406.7 OPEN SPACE MANAGEMENT & MAINTENANCE.

Members received the report from the Operations Officer on the management and maintenance of the open spaces.

FP2406.8 TOWN ENHANCEMENTS - CHRISTMAS LIGHTS.

Members referred to the report on the Christmas light scheme repairs, renewal and additions to sustain and enhance the current scheme, members referred to the current levels of earmarked reserves retained for 2024/2025 to cover repairs and renewals to the scheme and the costs required to undertake the repairs and renewals that had been identified and concurred that the works and additions be approved and ordered.

RECOMMENDED	To approve expenditure of £19,850 from the Christmas Lights Scheme earmarked reserves to complete repairs, renewals and additions.
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FP2406.9 EMPLOYEE WELFARE.

Members considered the report on the renewal of the employee health insurance scheme for 2024/2025, and it was

RESOLVED:	That the healthcare plan be renewed with Vitality at the cost of £4078.32 to cover council employees for the period 07/07/2024 to 06/07/2025.
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FP2406.10 FINANCIAL REPORTS.

Members referred to the financial reports and the Chair confirmed they had seen the bank statements and reconciled the balances.

RESOLVED:	<ul style="list-style-type: none">(i) That the Council budget/income and expenditure report for May 2024 be received.(ii) That the statement of Earmarked Reserves for May 2024 be received.(iii) That the CIL receipts and expenditure report be received.(iv) That the statement of balances and reconciliation as of 31st May 2024 be approved and signed.(v) That the schedule of payments for the period 2nd May 2024 to 10th June 2024 be approved and signed.(vi) It was noted that there were no petty cash payments, inter account transfers or virement for the period 2nd May 2024 to 10th June 2024.
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FP2406.11 CORRESPONDENCE.

None.

FP2406.12 DATE OF NEXT MEETING.

The next meeting of the Committee will be held on Monday, 15th July 2024.

The meeting closed at 19:03 hrs

SIGNED  DATED 15/07/2024