

23rd October 2024

To: Members of Daventry Town Council

Dear Councillor

You are **summoned** to attend a Meeting of the Town Council to be held on **Monday, 28th October 2024 at 6.30pm** at the 3 New Street, Daventry, NN11 4BT for the transaction of the under mentioned business.

Yours sincerely



Deborah Jewell
Chief Officer

Email: chiefofficer@daventrytowncouncil.gov.uk
Telephone: 01327 301246

The press and public are cordially invited to be present.

Please switch mobile phones and electronic recording devices to silent.

Audio recording notice: This meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

Please Note: If any member or member of the public wish to film or record the meeting, any data collected by persons other than the Town Council will not be protected under the Data Protection Act.

A G E N D A

OPEN FORUM. This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda.

Note; members of the public are not permitted to speak during the meeting (from Item TC2411.1).

- TC2411.1 PRESENTATION ON PLANS TO DEVELOP 1-3 NEW STREET, DAVENTRY.** To receive a presentation, from representative of the owner of 1-3 New Street, on plans to develop this site.
- TC2411.2 APOLOGIES.** To receive and consider apologies for absence.
- TC2411.3 DECLARATION OF INTERESTS.** Members to declare any interests they consider relevant to specific items identified in this agenda.

- TC2411.4 MINUTES.** To approve and sign the Minutes of Town Council meeting held on 30th September 2024.
- TC2411.5 WEST NORTHAMPTONSHIRE COUNCILLOR REPORT.** To receive a report from a member of West Northamptonshire Council (WNC).
- TC2411.6 COMMITTEE REPORTS AND RECOMMENDATIONS.** To receive reports from the following committees and consider and resolve any recommendations thereon:
- (i) Planning & Development Committee – 2nd October 2024
 - (ii) Finance, Policy & Assets Committee – 14th October 2024
 - (iii) Planning & Development Committee – 23rd October 2024
- TC2411.7 SEXUAL AND GENERAL HARRASSMENT POLICY.** To acknowledge recommendation from Finance & Policy Committee to approve policy and procedure and approve introduction of annual training for staff, members and volunteers.
- TC2411.8 PEDESTRIAN LINK FROM/TO DAVENTRY TO STAVERTON.** To consider request from Staverton Parish Council to work in partnership and liaise with West Northamptonshire Planning Authority to use S106 monies from the South West Sustainable Urban Extension to improve the pathway on the North side of the A425 from Daventry to Staverton and fund a safe-controlled crossing by the Toll House lay-by to fund a safe crossing from the North side of the A425 to the South side of the A425 which is already constructed.
- TC2411.9 LAND TRANSFER.** To approve and sign transfer of land NN375719, to honour agreement made between adjacent landowner and Daventry District Council in 2019, that was erroneously transferred in the devolution of services and land to Daventry Town Council in 2020.
- TC2411.10 SECTION 17 CRIME AND DISORDER ACT 1998**
- (i) **COMMUNITY SAFETY.** To receive a report from the Chief Officer on antisocial behaviour in the town and approve actions to resolve specific issues.
 - (ii) **COMMUNITY RANGER.** To receive a report from the Community Ranger.
 - (iii) **CCTV.** To receive report and an analysis of trends relating to community safety matters in the Town.
- TC2411.11 CONSULTATIONS.** None received.
- TC2411.12 STAFF MATTERS.** To receive a report on staff matters and make decisions thereon.
- TC2411.13 CORRESPONDENCE.** To note correspondence received.
- TC2411.14 DATE OF NEXT MEETING.** To note the date of next Town Council meeting as Monday 25th November 2024.