

20<sup>th</sup> November 2024

**To: Members of Daventry Town Council**

Dear Councillor

You are **summoned** to attend a Meeting of the Town Council to be held on **Monday, 25<sup>th</sup> November 2024 at 6.30pm** at the 3 New Street, Daventry, NN11 4BT for the transaction of the under mentioned business.

Yours sincerely



Deborah Jewell  
Chief Officer

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**The press and public are cordially invited to be present.**

**Please switch mobile phones and electronic recording devices to silent.**

**Audio recording notice:** This meeting will be recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

**Please Note:** If any member or member of the public wish to film or record the meeting, any data collected by persons other than the Town Council will not be protected under the Data Protection Act.

## A G E N D A

**OPEN FORUM.** This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda.

*Note; members of the public are not permitted to speak during the meeting (from Item TC2412.1).*

- TC2412.1 APOLOGIES.** To receive and consider apologies for absence.
- TC2412.2 DECLARATION OF INTERESTS.** Members to declare any interests they consider relevant to specific items identified in this agenda.
- TC2412.3 MINUTES.** To approve and sign the Minutes of Town Council meeting held on 28<sup>th</sup> October 2024.
- TC2412.4 WEST NORTHAMPTONSHIRE COUNCILLOR REPORT.** To receive a report from a member of West Northamptonshire Council (WNC).

**TC2412.5 COMMITTEE REPORTS AND RECOMMENDATIONS.** To receive reports from the following committees and consider and resolve any recommendations thereon:

- (i) Finance, Policy & Assets Committee – 11<sup>th</sup> November 2024
- (ii) Planning & Development Committee – 13<sup>th</sup> November 2024

**TC2412.6 SECTION 17 CRIME AND DISORDER ACT 1998**

- (i) **COMMUNITY SAFETY.** To receive a report from the Chief Officer on matters relating to community safety in the town.
- (ii) **RANGER.** To receive a report from the Community Ranger.
- (iii) **CCTV.** To receive report and an analysis of trends relating to community safety matters in the Town.

**TC2412.7 CONSULTATIONS.** To consider responses to the following:

- (i) Ministry of Housing, Communities & Local Government Enabling Remote Attendance and Proxy Voting at Local Authority Meetings  
<https://consult.communities.gov.uk/local-government-standards-and-conduct/remote-attendance-and-proxy-voting/>  
Deadline for submission of comments Thursday 19<sup>th</sup> December 2024
- (ii) West Northamptonshire Council School Admission Arrangements for September 2026 intakes  
[Consultation on school admission arrangements for September 2026 intakes](#)  
Deadline for submission of comments Tuesday 31st December 2024
- (iii) West Northamptonshire Council Polling District and Polling Place Review 2024  
[Polling District and Polling Place Review 2024](#)  
Deadline for submission of comments Sunday 5th January 2025
- (iv) West Northamptonshire Council Sexual Health and Reproductive Services Delivery April 2025  
[Have your say on the way Sexual Health and Reproductive Services are delivered - West Northamptonshire Council - Citizen Space](#)  
Deadline for submission of comments Tuesday 17<sup>th</sup> December 2024

**TC2412.8 CORRESPONDENCE.** To note correspondence received and advise action, if any.

**TC2412.9 EXCLUSION OF PUBLIC AND PRESS.** To consider passing a resolution to exclude the press and public from the meeting prior to consideration of the following items on the agenda on the grounds that exempt information (as defined in Paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended) is likely to be disclosed.

**TC2412.10 STAFF MATTERS.** To receive a report on staff matters and make decisions thereon.

**TC2412.11 DATE OF NEXT MEETING.** To note the date of next Town Council meeting as Monday 16<sup>th</sup> December 2024.