

Community Grants
2024-25

Date	Applicant	Amount	F&P or TC	Total cost of project	Source of funding for shortfall	Previous Applications (if any)	Type of Organisation	History	Details of Project	Eligibility - Project	Meets Funding Criteria	Feasibility (availability of funding/skill sets/resources to complete project)	Comments	Funding Approved	Community Grant Balance
FINANCIAL YEAR 2024-25															
09/03/2023	Daventry Conservative Club	1000	F&P	1840	Organisations Funds	None	Eligible. Registered Not for Profit Society	The club has been active since 1885, moving in to its current location in 1931.	Installation of a Defibrillator which is to be accessible to the public. Once installed it will be registered on the National Defibrillator Network	Confirmed	Accounts have been received and confirmed eligible	Project is sustainable and achievable by those managing the project.	Need proof of LPA permission to install within conservation area. Funding awarded, to be paid upon evidence being provided that the LPA has granted the relevant permissions. Planning permission has been granted and evidence provided	£ 1,000.00	£ 9,000.00
07/09/2023	Daventry Contact	1000	F&P	42905	applying for other grants to secure funding	Previous grants awarded 21/12/2021 & 13/11/2020	Registered Charity	Daventry Contact was established in 1978, to provide basic items of furniture to members of the community struggling with furniture poverty	To purchase a new vehicle to replace one of the two existing vans.	Confirmed	Accounts have been received and confirmed eligible	Confirmed	Awarded grant, monies to be released upon receipt of evidence that the remainder of the funding has been secured	£ 1,000.00	£ 8,000.00
23/03/2024	Neighbourhood Watch in the early 2010's	90.50	F&P	90.50	None	2010 DTC resolved to support Neighbourhood watch schemes and provide funding for signage.	Voluntary Group	The Drayton Area Neighbourhood Watch scheme was established by the Drayton Residents Association in the early 2010's to connect the community to minimise crime.	To purchase new lamp post signs and appropriate fixings due to the expansion of the area which now includes Cherry Orchard.		No accounts available, local volunteer co-ordinating the expansion of the scheme.	Project is sustainable and achievable by those managing the project.	£ 124.35	£ 7,875.65	
23/03/2024	Daventry Allotment & Garden Association	1000	F&P	1300	Association Funds	DTC has supported the events since 2016. Previous grants awarded 03/06/2019, 14/06/2021, 21/06/2022 & 14/06/2023	Eligible. Not for Profit organisation and facility open to all members of the community.	DACA was established in the early 1970's, promoting benefits of growing flowers and vegetables	Yearly event to raise awareness of the health and wellbeing benefits of growing fresh produce for all.	Confirmed	Accounts have been received and confirmed eligible	Project is sustainable and achievable by those managing the project.		£ 1,000.00	£ 6,875.65
09/04/2024	Daventry Wellness & Sports C.I.C.	1000	F&P	1000	Organisation funds - money raised through membership fees from Daventry Badminton	None	Newly Registered Community Interest Company. Private Company limited by shares.	Newly formed community organisation. Dedicated to making health and well-being accessible to residents of Daventry.	To purchase starter sets (including net, paddles and balls) and provide contribution to May'24 hall rental costs to establish a Pickleball programme.		Bank Statement and projected breakdown of income and expenditure relating to the introduction of Pickleball has been provided.	Project is sustainable and achievable by those managing the project.	£ 840.00	£ 6,035.65	
10/04/2024	Friends of Daventry Country Park	670	F&P	770	Association Funds.	None	Not-for-profit voluntary group	Association established over 25 years ago to support, promote and enhance Daventry Country Park	Installation of a Defibrillator at the Reservoir Café which is accessible to the public during their opening hours.		Accounts have been received.	Friends of Daventry Country Park are dissolving the organisation, due to dwindling numbers and the park evolving into a more commercial provision. They are relying on West Northamptonshire Council to cover the cost of installation and the current lease holder of the cafe to cover ongoing maintenance costs.	£ -	£ 6,035.65	
19/05/2024	Middlemore Residents Association	407	F&P	837	Existing funds, traders, donations and proceeds from the sale of food	19/10/2015 & 14/06/2024	Eligible - Community Assoc - Safeguarding the health and wellbeing of Middlemore residents.	Middlemore Residents Association was formed in May 2012, campaigning for Primary School, and addressing issues relating to street lighting, road safety etc	To provide a financial contribution to provide a bouncy castle at the Middlemore Summer Fete along with public liability insurance that covers the event and litterpicking events that are arranged by the Association.	Eligible - Daventry based organisation benefiting residents.	Accounts have been received and confirmed eligible	Confirmed	£ 407.00	£ 5,628.65	

Community Grants
2024-25

24/05/2024	The Knightley Singers	500	F&P	1166	Organisation funds - money raised through membership fees	None	Not-for-profit voluntary group	Established as the Judith Singers in 2012. The group closed for two years during the pandemic. The group has reestablished under the new name, with a new director of music to provide a positive musical experience through singing and performing.	To purchase a new portable keyboard for use at both public performances and for the weekly choir practices.	Eligible - Daventry based organisation benefiting residents	Accounts have been received.	Confirmed	£ 250.00	£ 5,376.65
30/07/2024	Dansire Ukulele Orchestra	350	F&P	700	Group Funds	None	Local community group funding via subscriptions	Established in 2018 to bring together ukulele players to improve their playing.	To purchase a portable power source for outdoor performances at community events	Eligible - Daventry based organisation benefiting residents	Accounts have been received and confirmed eligible	Confirmed	£ 350.00	£ 5,026.65
27/08/2024	Daventry & District Golf Club	1000	F&P	1226	Fundraising	None	Community Amateur Sports Club funded via subscriptions	The club was established in 1907 to provide affordable golfing for all age groups and abilities within the community	To purchase new Winter Tee Mats	Confirmed	Accounts have been received and confirmed eligible	Confirmed	£ 1,000.00	£ 4,026.65
28/10/2024	Daventry Community Centre Short Mat Bowls Club	800	F&P	800	Group Funds	15/10/2019 & 14/06/2023	Local community group funding via subscriptions	Established in 1997 to play bowls without pressure of competition	To purchase a hoover to keep the mats clear from the hall floor debris and two to three sets of light weight bowls to enable new members or prospective members the opportunity to trial the sport without the commitment of purchasing bowls.	Confirmed	Accounts have been received and confirmed eligible	Confirmed	£ 800.00	£ 3,226.65
22/10/2024	Home-Start Daventry and South Northants	1000	F&P	1000	N/A	17/09/2018 & 14/10/2019	Registered Charity	Formed 22 years ago, originally based in Daventry but moved to Towcester 13 years ago. They support families with a wide range of complex issues to build skills and resilience in order to cope better.	To provide a 'Mother Hub' project that will run from January 2025 for 10 weeks. The sessions will enable parents and carers to build coping strategies and relationships with peers to support children experiencing mental health problems.	Confirmed	Accounts have been received and confirmed eligible	Confirmed		

Report to: Finance, Policy & Assets Committee - 9th December 2024
Report on: Licences
Report by: Operations Officer
Date: 6th December 2024

The Council issue licences to various organisations/people, permitting them to deliver events and carryout maintenance works etc. On council property.

To date we have issued the following:

Date	Event	Location	Fee	Bond	Comments
23/11/2024	Vaccination Information Hub	New Street, paved area by DACT	No	No	Public Health (1Day)
01/11/2024	Vaccination Hub-for Flue and COVID	New Street, paved area by DACT	No	No	Public Health (1Day)
19/09/2024	MOP Fair	The Hollow	No	No	Commercial event area requested by WNC
01/09/2024	Daventry Town Football Club	The Hollow	No	No	To facilitate junior football matches (12 Months)
27/09/2024	Time Capsule	New Street Rec	No	No	To allow the placement of a time capsule and the planting of a tree at a specific location, as agreed upon by the council.
27/09/2024	DACT 30 th Anniversary Celebration	New Street, paved area by DACT	No	No	Charitable Event
29/06/2024	Middlemore Summer Fete	The Lower Vale, Middlemore	No	No	Charitable Event
29/06/2024	Armed Forces Day	New Street, paved area by DACT	No	No	Charitable Event
26/06/2024	Mobile Polling Centre	Arnull Crecent Carpark	No	No	Compulsory Occupancy 26/06/2024-08/07/2024
14/06/2024	Mobile Barclays Bank – Info Van	New Street, paved area by DACT	No	No	Community Banking
03/06/2024	Appleton's Fun Fair	Eastern Way	Yes	Yes	Commercial event
01/06/2024	Access for Disability	The Medway	No	No	Annual Licence to Occupy
29/05/2024	Pedal Party	New Street Rec	No	No	Community event supported by DTC
11/04/2024	Daventry Motor Festival	The Hollow	No	No	Charitable Event
17/04/2024	Circus Ginnett	Eastern Way	Yes	Yes	Commercial event
28/02/2024	497(Daventry)Sqn RAFC	The Hollow	No	No	Outside activities and training
2023-2024					

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08/11/2023	Drayton Grange Football Club	The Headlands	No	No	To facilitate junior football matches and training
03/11/2023	Refurbishment of Gazebo	Gazebo, Sheaf Street	No	No	Charitable works to DTC asset
14/09/2023	MOP Fair	The Hollow	No	No	Commercial event area requested by WNC
02/09/2023	Middlemore Summer Fete	The Lower Vale, Middlemore	No	No	Charitable Event
31/08/2023	Daventry Town Football Club	The Hollow	No	No	To facilitate junior football matches
24/06/2023	Armed Forces Day	New Street, paved area by DACT	No	N/A	Charitable Event
23/06/2023	Pride In The Park	New Street Rec	No	No	Community event supported by DTC
05/06/2023	Appletons Fun Fair	Eastern Way	Yes	Yes	Commercial event
03/06/2023	Funtopia	The Hollow			Cancelled
22/05/2023	Knife Drop Box	New Street, paved area by DACT	No	N/A	Knife Amnesty-sponsored by WNC and DTC
08/05/2023	Rotary "Big Clean Up"	Gazebo, Sheaf Steet	No	No	Charitable event
24/04/2023	Circus Ginnett	Eastern Way	Yes	Yes	Commercial event
2022-2023					
23/07/2022	Mega Bounce	Eastern Way	Yes	Yes	Commercial event
25/06/2022	Armed Forces Day	New Street Rec	No	No	Charitable event
06/06/2022	Appleton's Fun Fair	Eastern Way	Yes	Yes	Commercial event
27/05/2022	LQBTQ+ Picnic	The Hollow	No	No	Community event supported By DTC
06/05/2022	Knife Angel	New Street Rec	No	No	Community event supported By DTC
20/04/2022	Circus Ginnett	Eastern Way	Yes	Yes	Commercial event

JUL / AUG / SEP

DAVENTRY TOWN COUNCIL – QUARTERLY FINANCIAL CHECK - FINANCIAL YEAR 2024/2025

Internal Checking is an independent and objective assurance and consulting activity that is guided by philosophy of adding value to improve operations of Daventry Town Council.

This internal financial check is carried out by two councillors appointed by the Finance, Policy & Assets Committee on a quarterly basis and no two councillors shall carry out the internal financial check consecutively.

The Clerk/RFO shall not carry out the internal check.

Activity	Action Complete	Action Incomplete	Action Required	Frequency per annum	Comments
Check annual budget produced for revenue and capital expenditure and approved by Council for precepting.	✓			1	18.12.2023 TC23.13.8
Check that following financial reports are included on every F&P Agenda and approved by Committee: <ul style="list-style-type: none"> Income and expenditure (budget) List of payments Balances and reconciliation Petty Cash payments Infer account transfers 				4	FP 2408.8 FP 2407.8 FP 2406.10
Undertake minimum of 5 checks on the bill payments / card payments / bank cheque book and invoices to ensure following: <ul style="list-style-type: none"> Payee detail on bill payment / cheque stub Amount on bill payment / card payment / cheque stub Initials of two authorised 				4	240911101 Board Cheque ✓ 24090601 Appletons Farm ✓ 24081310 Eantonshire ✓ 24072501 Rushden Town Council ✓ 240716118 Nidstead Leisure ✓ No signature on Payment

DAVENTRY TOWN COUNCIL – QUARTERLY FINANCIAL CHECK - FINANCIAL YEAR 2024/2025

Activity	Action Complete	Action Incomplete	Action Required	Frequency per annum	Comments
signatories on bill payment / card payment / cheque stub <ul style="list-style-type: none"> • Invoice, cross referenced to bill payment / card payment / cheque stubs and initialled by same signatories. • Requisition form attached (where appropriate). • Authorised for accuracy and payment, by Chief Officer/RFO Check petty cash account balance.					DC 240040 - HOUSE PARTIES ✓
Check the paying in book against income.				4	E 4.59
Check receipts banked regularly.				4	NO PAYMENTS IN.
Check VAT claimed regularly.				4	IS THIS NEEDED?
Check financial records backed up and stored with the cloud / off-site?				4	Claimed but no payment received
Check insurance schedule/certificates to include amounts insured for				4	On the cloud
<ul style="list-style-type: none"> • Buildings/Contents ✓ • Public Liability ✓ • Employers Liability ✓ • Museum Artefact including Civic Regalia ✓ • Playground Equipment ✓ 				1	100723637 BDN\LC0 PZ 423

DAVENTRY TOWN COUNCIL – QUARTERLY FINANCIAL CHECK - FINANCIAL YEAR 2024/2025

Activity	Action Complete	Action Incomplete	Action Required	Frequency per annum	Comments
<ul style="list-style-type: none"> • CCTV ✓ • Fidelity guarantee ✓ 					
Check financial regulations and standing orders have been approved by Council in current financial year?				1	26224 TC2402.60
Check staff appraisals been carried out.				1	1 outstanding to be completed in November



Signed by:

ALAN KNATE

Print Name:

Designation CLR

Signed by: JPMatthews

Print Name: JANET MATTHEWS

Designation CLR

Date Internal checks completed on: 15/11/2024

Receipts for Month 8

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	4.59					4.59	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		4.59	0.00	0.00			4.59	

[Handwritten Signature]
 JP Matthews
 15/11/24

DAVENTRY TOWN COUNCIL – QUARTERLY FINANCIAL CHECK - FINANCIAL YEAR 2024/2025

Internal Checking is an independent and objective assurance and consulting activity that is guided by philosophy of adding value to improve operations of Daventry Town Council.

This internal financial check is carried out by two councillors appointed by the Finance, Policy & Assets Committee on a quarterly basis and no two councillors shall carry out the internal financial check consecutively. One councillor from Full Council will be appointed to review the quarter 4 / Year End Internal Financial Check, in partnership with the town councillors appointed by the Financial, Policy & Assets Committee.

The Clerk/RFO shall not carry out the internal check.

Activity	Action Complete	Action Incomplete	Action Required	Frequency per annum	Comments
Check annual budget produced for revenue and capital expenditure and approved by Council for precepting.				1	
<u>Check that the notification of Parish Precept Requirement has been submitted to the Unitary Authority</u>				1	
Check that <u>the</u> following financial reports are included on every F ₁ &P & A Agenda and approved by Committee: <ul style="list-style-type: none"> • Income and expenditure (budget) • List of payments • Balances and reconciliation • Petty-Cash payments • Inter account transfers 				4	

DAVENTRY TOWN COUNCIL – QUARTERLY FINANCIAL CHECK - FINANCIAL YEAR 2024/2025

Activity	Action Complete	Action Incomplete	Action Required	Frequency per annum	Comments
<p>Undertake check a minimum of 5 checks on <u>direct debit and or the bill payments</u> / card payments <u>against the relevant bank statements</u> cheque-book and invoices to ensure following:</p> <ul style="list-style-type: none"> • Payee detail on bill payment / cheque-stub • Amount on bill payment / card payment / cheque-stub • Initials of two authorised signatories on bill payment / card payment / cheque-stub • Invoice, cross referenced to bill payment / card payment / cheque stubs and initialised by same signatories. • Requisition form attached (where appropriate). • Authorised for accuracy and payment, by Chief Officer/RFO 				4	
<p>Check a minimum of <u>5 petty cash account</u> balance debit card payments against the relevant bank statements and ensure that each transaction has:</p> <ul style="list-style-type: none"> • <u>A supporting receipt.</u> • <u>Been listed for retrospective approval in the following months payment schedule.</u> 				4	

DAVENTRY TOWN COUNCIL – QUARTERLY FINANCIAL CHECK - FINANCIAL YEAR 2024/2025

Activity	Action Complete	Action Incomplete	Action Required	Frequency per annum	Comments
<ul style="list-style-type: none"> • <u>Initials of two authorised signatories.</u> 					
Check the paying in book against income.				4	
Check <u>a minimum of 5 cash and or cheque receipts against the bank statement to ensure that they are banked regularly.</u>				4	
Check VAT claimed regularly.				4	
Check financial records backed up and stored <u>in</u> with the cloud <u>/off-site?-</u>				4	
Check insurance schedule/certificates to include amounts insured for <ul style="list-style-type: none"> • <u>Buildings</u> • <u>/Contents</u> • <u>Public Liability</u> • <u>Employers Liability</u> • <u>Museum Artefacts</u> including Civic Regalia • <u>Playground Equipment</u> 				1	

DAVENTRY TOWN COUNCIL – QUARTERLY FINANCIAL CHECK - FINANCIAL YEAR 2024/2025

Activity	Action Complete	Action Incomplete	Action Required	Frequency per annum	Comments
<ul style="list-style-type: none"> • CCTV • <u>Fidelity guarantee</u> • <u>Business Interruption</u> • <u>Legal Expenses</u> 					
Check financial regulations and standing orders have been approved by Council in current financial year?				1	
Check <u>that</u> staff appraisals <u>have</u> been carried out.				1	

Signed by:

Signed by:

Print Name:

Print Name:

Designation

Designation

Date Internal checks completed on:

Summary of Draft Budget and Precept for 2025/26

Expense Classification	Actual Budget & Precept	Draft Budget & Precept	Comments
	2024/2025	2025/2026	Variance
General Administration	471,484	513,531	42,047
Election Costs	4,000	4,000	0
Civic Expenses	8,200	7,900	-300
Premises Costs	63,985	63,570	-415
Market	3,745	3,245	-500
Welton Road Cemetery	57,782	58,148	366
Holy Cross Church Cemetery	9,202	9,362	160
Public Open Spaces	830,392	854,898	24,506
Street Furniture	5,000	5,000	0
Street Lighting	5,250	5,250	0
Grants & Donations	10,000	10,000	0
CCTV	75,500	75,400	-100
Sec.17 Crime&Disorder Act 1998	47,281	5,500	-41,781
Social Capital	10,000	10,000	0
External Communications	7,100	6,900	-200
Community Transport	7,500	7,500	0
Children & Young People	11,000	6,600	-4,400
Events	38,200	40,800	2,600
Town Enhancement	31,900	37,400	5,500
Allotments	5,600	5,800	200
Museum	8,090	10,490	2,400
Planning & Development	2,000	0	-2,000
Capital Projects / EM Reserves	86,221	112,683	26,462
Total Budget	1,799,432	1,853,977	54,545
Income to be used	98,350	97,950	-400
General Reserves to be used	0	0	0
Earmarked Reserves to be used	86,221	112,683	26,462
Precept Request	1,614,861	1,643,344	28,483
Band D Property - DTC Annual Charge	£ 180.10	£ 182.85	£ 2.76

	Balance as at 31st March 2024	2024/2025 Budget Allocation	Spend 2024/2025	Balance as at 25th November 2024	2024/2025 Proposed Release /Committed Expenditure	2025/2026 Proposed Additions to Budget Allocation	2025/2026 Proposed Earmarked Reserves	Notes
Restricted Funds								
Community Infrastructure Levy	£ 135,878.84	£ 128,592.84	£ -	£ 264,471.68	£ -	£ -	£ 264,471.68	
Healthy Young Daventry Grant	£ 5,298.78	£ -	£ 40.40	£ 5,258.38	£ -	£ -	£ 5,258.38	Monies held for Healthy Young Daventry Project Committed spend of £250 to be used in 2024/2025
Teen Clinic Daventry	£ 7,458.84	£ 2,324.08	£ 1,119.62	£ 8,663.30	£ 250.00	£ -	£ 8,413.30	Monies transferred into the custodianship of Daventry Town Council from the Primary Care Network to be utilised by the Teen Clinic Daventry Underspend from the loan received for the purchase of 3 New Street Balance to be retained for use in 2025/2026
PWLB Loan	£ 6,642.00	£ -	£ -	£ 6,642.00	£ -	£ -	£ 6,642.00	
S106 - Allotments	£ 5,148.74	£ -	£ -	£ 5,148.74	£ -	£ -	£ 5,148.74	
S106 - Grounds Maint - Middlemore	£ 6,203.00	£ -	£ -	£ 6,203.00	£ -	£ -	£ 6,203.00	
S106 - POS - Denmets Close	£ 15,254.04	£ -	£ -	£ 15,254.04	£ -	£ -	£ 15,254.04	
	£ 181,884.24	£ 130,916.92	£ 1,160.02	£ 311,641.14	£ 250.00	£ -	£ 311,391.14	
Earmarked Reserves								
Museum Donations	£ 2,129.41	£ 90.00	£ 230.00	£ 1,989.41	£ -	£ -	£ 1,989.41	Balance to be retained for use in 2025/2026
Planning Consultant	£ 1,831.68	£ 2,000.00	£ -	£ 3,831.68	£ -	£ 2,000.00	£ 5,831.68	Balance to be retained for use in 2025/2026 PRECEPT 2025/2026 - See Draft Budget
Mayors Chain of Office	£ 12,987.00	£ -	£ 10,378.37	£ 2,608.63	£ -	£ -	£ 2,608.63	Committed spend of £1610 to be used in 2024/2025 Balance to be retained for use in 2025/2026
Open Spaces	£ 72,346.64	£ -	£ -	£ 72,346.64	£ 1,680.00	£ 57,500.00	£ 128,166.64	Balance to be retained for use in 2025/2026
Devolution	£ 7,466.62	£ -	£ 558.60	£ 6,908.02	£ -	£ -	£ 6,908.02	Balance to be retained for use in 2025/2026
Christmas Lights	£ 27,614.10	£ -	£ 17,828.98	£ 9,785.12	£ -	£ -	£ 9,785.12	Balance to be retained for use in 2025/2026
Building Repairs	£ 27,200.00	£ 5,000.00	£ -	£ 32,200.00	£ -	£ 5,000.00	£ 37,200.00	PRECEPT 2025/2026 for Boiler Replacement- See Draft Budget Balance to be retained for use in 2025/2026
Civic - War Memorial	£ 7,296.00	£ -	£ -	£ 7,296.00	£ -	£ 2,200.00	£ 9,496.00	Underspend of £2,200 to be earmarked and utilised in 2025/2026
Elections	£ 8,000.00	£ 4,000.00	£ -	£ 12,000.00	£ -	£ 4,000.00	£ 16,000.00	PRECEPT - See Draft Budget Balance to be retained for use in 2025/2026
Cemeteries	£ 46,603.40	£ -	£ -	£ 46,603.40	£ -	£ 4,400.00	£ 51,003.40	Underspend of £3,800 for Welton Road grounds maintenance to be earmarked and utilised in 2025/2026
Street Lighting	£ 2,000.00	£ -	£ -	£ 2,000.00	£ -	£ -	£ 2,000.00	Underspend of £600 for Holy Cross grounds maintenance to be earmarked and utilised in 2025/2026
Play Equipment	£ 10,000.00	£ -	£ -	£ 10,000.00	£ -	£ -	£ 10,000.00	Balance to be retained for use in 2025/2026
Crime & Disorder	£ 3,656.25	£ -	£ 3,250.00	£ 406.25	£ 406.25	£ 35,651.00	£ 35,651.00	Committed spend of £406.25 (Retail Crime Initiative) to be used in 2024/2025
Training	£ 1,306.00	£ -	£ 284.00	£ 1,022.00	£ 168.00	£ -	£ 854.00	Committed spend of £168 for training booked for 2024/2025. Balance to be retained for use in 2025/2026
Health and Wellbeing - Formally Youth Pr	£ 20,444.81	£ -	£ 14,757.29	£ 5,687.52	£ 5,687.52	£ 35,651.00	£ 35,651.00	Committed spend of £5687.52 to be used in 2024/2025 Underspend of £35,651 to be earmarked and utilised in 2025/2026
	£ 250,881.91	£ 11,090.00	£ 47,287.24	£ 214,684.67	£ 7,941.77	£ 146,402.00	£ 353,144.90	
	£ 432,766.15	£ 142,006.92	£ 48,447.26	£ 526,325.81	£ 8,191.77	£ 146,402.00	£ 664,536.04	

Council Income & Expenditure – November 2024

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Finance, Policy & Assets</u>						
Income	1,681,950	1,713,211	31,262			98.2%
Expenditure	978,963	1,607,421	628,458	0	628,458	60.9%
Net Income over Expenditure	702,986					
plus Transfer from EMR	14,471					
less Transfer to EMR	9,000					
Movement to/(from) Gen Reserve	708,457					
<u>Community Services</u>						
Income	3,964	0	(3,964)			0.0%
Expenditure	107,665	95,700	(11,965)	0	(11,965)	112.5%
Net Income over Expenditure	(103,701)	(95,700)	8,001			
plus Transfer from EMR	33,856					
less Transfer to EMR	2,324					
Movement to/(from) Gen Reserve	(72,169)					
<u>Museum</u>						
Income	90	0	(90)			0.0%
Expenditure	3,349	8,090	4,741	0	4,741	41.4%
Net Income over Expenditure	(3,259)	(8,090)	(4,831)			
plus Transfer from EMR	230					
less Transfer to EMR	90					
Movement to/(from) Gen Reserve	(3,119)					
<u>Planning & Development</u>						
Income	0	0	0			0.0%
Expenditure	0	2,000	2,000	0	2,000	0.0%
Net Income over Expenditure	0	(2,000)	(2,000)			
plus Transfer from EMR	0					
less Transfer to EMR	2,000					
Movement to/(from) Gen Reserve	(2,000)					

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Council Income & Expenditure – November 2024

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Community Infrastructure Levy</u>						
Income	128,593	0	(128,593)			0.0%
Expenditure	0	0	0	0	0	0.0%
Net Income over Expenditure	128,593	0	(128,593)			
plus Transfer from EMR	0					
less Transfer to EMR	128,593					
Movement to/(from) Gen Reserve	0					
<hr/>						
Grand Totals:- Income	1,814,596	1,713,211	(101,385)			105.9%
Expenditure	1,089,977	1,713,211	623,234	0	623,234	63.6%
Net Income over Expenditure	724,619	0	(724,619)			
plus Transfer from EMR	48,557					
less Transfer to EMR	142,007					
Movement to/(from) Gen Reserve	631,169					

Earmarked Reserves 2024/2025

	Balance as at 31st March 2024	2024/2025 Budget Allocation	2024/2025 Spend	Balance
<u>Restricted Funds</u>				
Community Infrastructure Levy	£ 135,878.84	£ 128,592.84	£ -	£ 264,471.68
Healthy Young Daventry Grant	£ 5,298.78	£ -	£ 40.40	£ 5,258.38
Teen Clinic Daventry Grant	£ 7,458.84	£ 2,324.08	£ 1,229.60	£ 8,553.32
Public Works Loan	£ 6,642.00	£ -	£ -	£ 6,642.00
S106 - Allotments	£ 5,148.74	£ -	£ -	£ 5,148.74
S106 - Grounds Maint - Middlemore	£ 6,203.00	£ -	£ -	£ 6,203.00
S106 - POS - Dennetts Close	£ 15,254.04	£ -	£ -	£ 15,254.04
	£ 181,884.24	£ 130,916.92	£ 1,270.00	£ 311,531.16
<u>Earmarked Reserves</u>				
Museum Donations	£ 2,129.41	£ 90.00	£ 230.00	£ 1,989.41
Planning Consultant	£ 1,831.68	£ 2,000.00	£ -	£ 3,831.68
Mayors Chain of Office	£ 12,987.00	£ -	£ 10,378.37	£ 2,608.63
Open Spaces	£ 72,346.64	£ -	£ -	£ 72,346.64
Devolution	£ 7,466.62	£ -	£ 558.60	£ 6,908.02
Christmas Lights Scheme	£ 27,614.10	£ -	£ 17,828.98	£ 9,785.12
Building Repairs	£ 27,200.00	£ 5,000.00	£ -	£ 32,200.00
War Memorial	£ 7,296.00	£ -	£ -	£ 7,296.00
Elections	£ 8,000.00	£ 4,000.00	£ -	£ 12,000.00
Cemeteries	£ 46,603.40	£ -	£ -	£ 46,603.40
Street Lighting	£ 2,000.00	£ -	£ -	£ 2,000.00
Play Equipment	£ 10,000.00	£ -	£ -	£ 10,000.00
Crime & Disorder	£ 3,656.25	£ -	£ 3,250.00	£ 406.25
Training	£ 1,306.00	£ -	£ 284.00	£ 1,022.00
Youth Provision	£ 20,444.81	£ -	£ 14,757.29	£ 5,687.52
	£ 250,881.91	£ 11,090.00	£ 47,287.24	£ 214,684.67
	£ 432,766.15	£ 142,006.92	£ 48,557.24	£ 526,215.83

Daventry Town Council Annual Community Infrastructure Levy Report**Report for the period 1st April 2024 to 31st March 2025**

A	Total CIL Income carried over from previous years	£135,878.84
B	Total CIL Income received for 2024/25	£128,592.84
C	Total CIL Expenditure for 2024/25 as listed below	£0.00
D	Total CIL repaid following a repayment notice	£0.00
E	Total CIL Retained at year end (A+B-C-D)	£264,471.68

Summary of CIL Expenditure during the year 2024/25

Item / Purpose	Amount Spent
Total Spent	£0.00

Balance Sheet – As at 30th November 2024

<u>A/c</u>	<u>Description</u>	<u>Actual</u>
<i>Current Assets</i>		
105	VAT Control A/c	85,836
110	Prepayments	87,411
200	HSBC Current/Deposit A/c	1,205,657
205	Unity Trust Current/Deposit	100,386
215	Public Sector Deposit Fund	84,576
250	Petty Cash	5
Total Current Assets		1,563,869
<i>Current Liabilities</i>		
500	Creditors	83,001
510	Accruals	13,133
560	Receipts In Advance	7,452
Total Current Liabilities		103,587
Net Current Assets		1,460,283
Total Assets less Current Liabilities		1,460,283

Represented by :-

300	Current Year Fund	724,619
310	General Fund	209,448
321	EMR - Healthy Young Daventry G	5,258
323	EMR - Museum Donations	1,989
324	EMR - Planning Consultant	3,832
325	EMR - Mayors Chain of Office	2,609
326	EMR - Open Spaces	72,347
327	EMR - Devolution	6,908
328	EMR - Community Infrastructure	264,472
329	EMR - Christmas Lights Scheme	9,785
330	EMR - Building Repairs	32,200
332	EMR - S106 Allotments	5,149
333	EMR - S106 Grounds Maint Middl	6,203
334	EMR - S106 POS - Dennetts Clos	15,254
335	EMR - Civic - War Memorial	7,296
336	EMR - Cemeteries	46,603
339	EMR - Elections	12,000
340	EMR - Public Works Loan	6,642
343	EMR - Street Lighting	2,000
344	EMR - Play Equipment	10,000
345	EMR - Crime & Disorder	406
346	EMR - Training	1,022
347	EMR - Youth Provision	5,688
348	EMR - Teen Clinic Daventry	8,553

Total Equity **1,460,283**

Note: The bank accounts were reconciled as at 30th November 2024 and agree with the statement of balances detailed above by the Chairman of the Finance, Policy & Assets Committee, in the presence of the Chief Officer.

Submitted to the Finance, Policy & Assets Committee at its meeting on 9th December 2024 and

Approved

Date

Payment Schedule 12/11/2024 - 09/12/2024

REF	SUPPLIER	Ex VAT	VAT	TOTAL	DETAILS
240801	5 Star Loos	£ 470.00	£ 94.00	£ 564.00	Toilets x 7 Fireworks'24 6 - standard & 1 disabled
240802	Aperture	£ 27.00	£ -	£ 27.00	Window Cleaning 07/11/2024
240803	Aperture	£ 27.00	£ -	£ 27.00	Window Cleaning 05/12/2024
240804	Aviva Pension	£ 5,031.23	£ -	£ 5,031.23	Pension 2024-25 November 2024
240805	Bazeley Cleaning	£ 68.00	£ -	£ 68.00	Cleaning 19.11.2024 & 22.11.2024
240806	Bee Safe	£ 60.00	£ 12.00	£ 72.00	On Site repair of Call point 1 - accidental activation
240807	Blizzard Telecom	£ 62.20	£ 12.44	£ 74.64	Mobile Phone Contract - Operations Nov'24 & Broadband provision Nov'24
240808	CF Corporate Finance Ltd	£ 149.10	£ 29.82	£ 178.92	Lease Rental Dec'24 - Feb'25
240809	Cottons	£ 75.00	£ 15.00	£ 90.00	Payroll Processing Fees Nov'24
240810	Crimesecure Ltd	£ 725.00	£ 145.00	£ 870.00	Monitoring of CCTV for Fireworks'24
240811	Crimesecure Ltd	£ 16,125.00	£ 3,225.00	£ 19,350.00	CCTV Monitoring January to March 2025
240812	David Sleight Conservation	£ 1,680.00	£ 336.00	£ 2,016.00	Condition Survey of the Burton Memorial
240813	DTC	£ 9,213.31	£ -	£ 9,213.31	Additional Salaries and NIC/NI November 2024
240814	DTC	£ 27,250.00	£ -	£ 27,250.00	Salaries and NIC/NI liabilities December 2024
240815	eAutomotive	£ 85.20	£ 17.04	£ 102.24	Trend x 14 Oct 2024, Cemeteries Software Backup Nov, IT Support Nov
240816	Engie Power Limited	£ 346.31	£ 17.32	£ 363.63	Electricity Oct'24
240817	Hawk Pest Control	£ 290.00	£ -	£ 290.00	Pest control service Nov'24 for DE,DW & WR & Wasp nest treatment WR
240818	Juice Sound	£ 1,133.74	£ 226.75	£ 1,360.49	Sound System and Barriers for Remembrance Parade
240819	Maternity Cover	£ 1,720.00	£ -	£ 1,720.00	Maternity Cover November 2024
240820	Midrepro	£ 62.83	£ 12.57	£ 75.40	Photocopies Nov'24
240821	New Age	£ 330.00	£ 66.00	£ 396.00	Remembrance 5x Stewards
240822	Northamptonshire Mind	£ 50.00	£ -	£ 50.00	Teen Clinic use of building 11/11/2024
240823	Onscreen Magazine	£ 600.00	£ 120.00	£ 720.00	Arc Cinema - Advertising - Museum
240824	Personnel Solutions	£ 100.00	£ 20.00	£ 120.00	HR Consultancy Fees Nov'24
240825	Positive Lighting	£ 5,634.50	£ 1,126.90	£ 6,761.40	Final 50% for installation of Light Scheme 2024/2025
240826	Responsible Finance Officer (Sarah Fox)	£ 50.33	£ -	£ 50.33	Refreshments, Cleaning Products, Teen Clinic Anniversary Cakes, Stationery
240827	Solopress	£ 59.98	£ 12.00	£ 71.98	2 standard roller banners - Teen Clinic
240828	Southern Electric	£ 328.30	£ 65.66	£ 393.96	CCTV Electricity Oct'24
240829	Thomas Fattorini Ltd	£ 347.12	£ 69.42	£ 416.54	Case for New Pendant & Chain
240830	Vitality	£ 339.86	£ -	£ 339.86	Employee Health Insurance 07/12/2024 to 06/01/2025
240831	VoiceHost	£ 15.38	£ 3.08	£ 18.46	VOIP calls and charges November 2024
240832	West Northants Norse	£ 29.04	£ 5.81	£ 34.85	Trade Waste Collection Nov'24
240833	West Northants Norse	£ 66,657.44	£ 13,331.49	£ 79,988.93	Open Spaces Contract December'24
240834	HSBC	£ 8.00	£ -	£ 8.00	Bank Charges November 2024
	Total Invoices	£ 139,150.87	£ 18,963.30	£ 158,106.17	

Invoices Paid via DTC Card

240835	Instaprint	£ 20.00	£ -	£ 20.00	A1 Poster - Museum
240836	B&M	£ 2.00	£ -	£ 2.00	Santa Hat - Christmas Tree
240837	Homebase	£ 18.33	£ 3.67	£ 22.00	Cable Ties & Glue - Christmas Tree
240838	Amazon	£ 13.14	£ 2.64	£ 15.78	Cable Ties for Large Poppy
240839	Amazon	£ 7.32	£ 1.47	£ 8.79	Pink Fluorescent Spray for Marking
240840	Post Office	£ 4.30	£ -	£ 4.30	Postage - Legal Document
240841	Baca Workwear & Safety	£ 65.46	£ 13.09	£ 78.55	2 x Hi Viz & 1 x Hi Viz Jacket
240842	Amazon	£ 5.66	£ 1.13	£ 6.79	LED Light Pointer
240843	Serenta Flowers	£ 33.98	£ -	£ 33.98	Flowers for Museum Volunteer
240844	Amazon	£ 37.81	£ 1.17	£ 38.98	Heater and Extension Cable
240845	Waitrose	£ 91.55	£ -	£ 91.55	Volunteer Christmas Lunch

Total Card Payments

£ 299.55 £ 23.17 £ 322.72

Additional Invoices for Consideration

240846 GB Lighting & Electricity	£ 180.00	£ 36.00	£ 216.00	Repair to Electrical Supply - Christmas Lights
240847 Grenadier Grounds & Trees Limited	£ 950.00	£ 190.00	£ 1,140.00	Cleaning of Footpaths - Welton Road Cemetery
240848 Mayor (Cllr K Tweedale)	£ 171.94	£ -	£ 171.94	Mayoral Expenses - Mileage - November 2024
240849 Total Energies Gas & Power	£ 16.44	£ 0.82	£ 17.26	The Gazebo - Electricity - November 2024
240850 Total Energies Gas & Power	£ 49.81	£ 2.49	£ 52.30	Feeder Pillar - Electricity - November 2024
240851 Total Energies Gas & Power	£ 121.13	£ 6.06	£ 127.19	Cemetery Lodge - Electricity - November 2024
240852 Total Energies Gas & Power	£ 346.75	£ 9.37	£ 356.12	3 New Street - Electricity - November 2024
240853 Grenadier Grounds & Trees Limited	£ 2,000.00	£ 400.00	£ 2,400.00	Clearance of Allotments Plots
Additional Total Invoices	£ 3,836.07	£ 644.74	£ 4,480.81	

Approved.....

Date.....