

8<sup>th</sup> January 2025

**To: Members of Finance, Policy & Assets Committee**

Dear Councillor

You are summoned to attend the meeting of the **Finance, Policy & Assets Committee** to be held at 3 New Street, Daventry, NN11 4BT on **Monday, 13<sup>th</sup> January 2025 at 18:30hrs.**

Yours sincerely



Deborah Jewell  
Chief Officer

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**The press and public are cordially invited to be present.**

**Mobile phones must be switched off or turned to silent during the meeting.**

**Polite request:** If you wish to film or record the meeting, please advise the Clerk in advance so that any necessary arrangements can be made to avoid disrupting the meeting and/or the view of the meeting by other members of the public. Any recordings made are your responsibility.

**Audio recording notice:** Please note, this meeting may be recorded - at the start of the meeting the Chairman will confirm if all or part of the meeting is being recorded. You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained until the Minutes have been signed by the relevant Chairman as a true record.

## A G E N D A

**Open Forum.** This part of the meeting is an opportunity for members of the public to speak, for a maximum of three minutes, on any item on the Agenda. Should you wish to speak, please advise the Meeting Host when you join the meeting to facilitate your request.

*Please note: members of the public are not permitted to speak during the meeting.*

- FP2501.1 Apologies for absence.** To receive and consider apologies for absence.
- FP2501.2 Declaration of Interests.** Members to declare any interests they consider relevant to specific items identified in this Agenda.
- FP2501.3 Minutes.** To approve and sign as a correct record the Minutes of the Finance and Policy Committee meeting held on Monday 9<sup>th</sup> December 2024.

- FP2501.4 Policies. To review and recommend for approval the following:**
- (i) Treasury Management Policy
  - (ii) Procurement Policy
  - (iii) Credit Card Policy
  - (iv) Metal Detecting Policy
- FP2501.5 Licences.** To receive a report on Licences issued for events, works or access on land owned or leased by Daventry Town Council and make decisions thereon.
- FP2501.6 West Northamptonshire Council Draft Budget 2025/26.** To consider and approve response to the aforementioned consultation.
- FP2501.7 Financial Reports**
- (i) To receive council budget/income and expenditure for December 2024.
  - (ii) To receive statement of Earmarked Reserves for December 2024.
  - (iii) To receive report on CIL receipts and expenditure.
  - (iv) To approve statement of balance and confirm reconciliation of same as at 31<sup>st</sup> December 2024.
  - (v) To approve schedule of payments for the period 10<sup>th</sup> December 2024 to 13<sup>th</sup> January 2025.
  - (vi) To note that there are no petty cash payments, inter account transfers and virements for the period 10<sup>th</sup> December 2024 to 13<sup>th</sup> January 2025.
- FP2501.8 Correspondence.** To note correspondence received and advise action, if any.
- FP2501.9 Date of Next Meeting.** To confirm the date of the next meeting as Monday 10<sup>th</sup> February 2025.