

REPORT TO: Town Council – 26th February 2024
REPORT ON: Recommendations from Committees
REPORT BY: Responsible Finance Officer
REPORT DATE: 23rd February 2024

Community Services Committee – 5th February 2024

No recommendations.

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Finance & Policy Committee – 12th February 2024

FP2402.4 COMMUNITY GRANTS

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| RECOMMENDED | That the Town Council award the total sum of £3000.00, from the General Fund to the Daventry Motorcycle Festival for the provision of free family entertainment as part of the Daventry Motorcycle Festival 2024. |
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FP2402.4 POLICIES

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| RECOMMENDED | (i) Code of Conduct, be approved. (ii) Standing Orders, be approved. (iii) Financial Regulations, be approved. (iv) Asset Register, be approved. (v) Financial Risk Assessment, be approved. (vii) Bee Keeping Agreement and Conditions, be approved. (viii) System of Internal Control, be approved. (ix) Disposal of Open Space/Amenity Land, be approved. (x) Asset Management Plan, be approved. (xi) Flag Policy, be approved. |
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Following recommendation FP2402.4 (vii) - to be considered under town Council Agenda Item

TC2402.7 COUNCIL INSURANCE AND FIDELITY GUARANTEE 2024/2025

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| RECOMMENDED | (vi) Insurance/Fidelity Guarantee, be approved. |
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Planning & Development Committee – 14th February 2024

No recommendations.

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REPORT TO: Town Council – 26th February 2024
REPORT ON: Town Council Insurance 2024/2025
REPORT BY: Responsible Finance Officer
REPORT DATE: 9th February 2024

The Town Council’s insurance policies are due for renewal on 4th March 2024.

In 2022, the council approved a three-year fixed term agreement with Clear Insurance Management (formally BHIB Insurance) Brokers, this is the third year of the agreement.

The Museum artefacts are covered under a separate 12-month insurance policy.

The Responsible Finance Officer met with a representative of Clear Insurance Management to discuss the operations/activities of the council and areas of risk exposure prior to the renewal of the insurance policies.

- Furniture, fixtures, fittings (replacement costs)
- Computer and office equipment (replacement costs £17,500)
- Audio-visual equipment (replacement costs - £6000)
- Other contents (museum artefacts - £)
- Mayors Chains (30,000)
- Small Mace (135,000)
- Large Mace (205,000)
- CCTV (replacement costs - £378,000)
- Business interruption (£50,000)
- Loss of data (£10,000)
- Money (£250,000)
- Public Liability (£10,000,000)
- Employers Liability (£10,000,000)
- Fidelity Guarantee (£1,000,000)
- Legal Expenses (£250,000)
- Buildings (£896,000)
- Play Equipment (£1088,000)

Renewal premiums for 2024/2025 as detailed below.

| Policy | 2023 Premium including Insurance Premium Tax (IPT) | 2024 Premium including Insurance Premium Tax (IPT) | % Increase /(decrease) |
|-------------------------|---|---|-------------------------------|
| Local Councils Combined | £7279.45 | £7034.85 | (3.4) |
| Fine Arts | £2377.81 | £2437.81 | 2.5 |
| Total Costs | £9657.26 | £9472.66 | (1.9) |

The insurers have reduced their rates for the Employers Liability and Public Liability sections, which has resulted in a small reduction in the premium from the previous year.

On referring to the Council’s statement of balances the sum of £1,000,000 is a sufficient amount for the fidelity guarantee and therefor request the following recommendation be approved:

Recommendation:

Following a review of the Council’s statement of balances, on receipt of the precept in April and September 2024, the fidelity guarantee in the sum of £1,000,000 be approved.

REPORT TO: Town Council – 29th January 2024
REPORT ON: WNC Consultation of Draft Air Quality Action Plan
REPORT BY: Chief Officer
REPORT DATE: 23rd February 2024

On referring to the consultation on West Northamptonshire Council's draft air quality action plan, it is apparent that the option to respond, as a corporate body, to the online survey would not be feasible as members views are too diverse to agree on a points-based survey.

On reviewing the draft action plan, it provides extensive detail on what is currently being done to analyse high traffic areas in West Northamptonshire (Northampton, Towcester, M1, A45) but little on extending that future analysis to other areas that suffer from heavy HGV traffic (Daventry, Brackley, Crick). In fact, Daventry doesn't have any diffusion tubes to measure Annual Mean Nitrogen Dioxide Concentrations, even though it is surrounded by large commercial warehouses that have high volumes of heavy goods vehicle movements.

The draft document touched briefly on promoting the use of e-scooters to improve air quality but does not refer to the results of a survey undertaken by the WNC's Place Overview and Scrutiny Committee which asked for views from the public on opportunities and issues on the effectiveness of the e-scooter scheme in West Northamptonshire.

The plan also refers to the Local Cycling and Walking Infrastructure Plans, which although areas/projects identified for funding is to be supported the funding is minimal and the identified works to be carried out over a 16 year period.

REPORT TO: Town Council – 29th January 2024

REPORT ON: WNC Post-16 Transport Policy Statement Consultation 2024

REPORT BY: Chief Officer

REPORT DATE: 23rd February 2024

[Post-16 Transport Policy Statement Consultation 2024 - West Northamptonshire Council - Citizen Space](#)

For members to respond on individual basis.